



**MINUTES OF THE BARLOW PARISH COUNCIL MEETING HELD ON  
MONDAY 8 JANUARY 2024 AT BARLOW VILLAGE HALL**

**PRESENT** Councillors Cllr Hall (Chair), Brougham, Herrmann, Ibbotson,  
Marshall, Siddall and Taylor

**IN ATTENDANCE** Emma Smith (Parish Clerk) No members of the public

01/0124	APOLOGIES FOR ABSENCE-----	2
02/0124	VARIATION TO THE ORDER OF BUSINESS -----	2
03/0124	DECLARATION OF MEMBERS INTEREST-----	2
04/0124	CONFIDENTIAL ITEMS-----	2
05/0124	PUBLIC SPEAKING -----	2
06/0124	MINUTES OF THE PARISH COUNCIL MEETING 4 DECEMBER 2023 -----	2
07/0124	MATTERS ARISING FROM THE MINUTES-----	2
08/0124	PLANNING APPLICATIONS FOR CONSULTATION-----	2
09/0124	PLANNING DECISIONS -----	2
10/0124	ANY OTHER PLANNING MATTERS-----	3
11/0124	PLANNING APPLICATIONS CIRCULATED AT THE MEETING -----	3
12/0124	DISTRICT COUNCILLOR REPORT -----	3
13/0124	COUNTY COUNCILLOR REPORT -----	3
14/0124	POLICE LIASION OFFICER AND CRIME REPORT -----	3
15/0124	DALC CIRCULAR FOR DECEMBER 2023-----	3
16/0124	SPEEDWATCH SESSIONS-----	3
17/0124	NEDDC LEADER ATTENDING FULL COUNCIL MEETING-----	3
18/0124	PCC LETTER WAIVING COUNCIL TAX - SPECIAL CONSTABLES -----	3
19/0124	VILLAGE GREEN BORDERS-----	3
20/0124	SPRINGFIELD ROAD PARKING ISSUES-----	4
21/0124	FINANCE REPORT -----	4
22/0124	VILLAGE HALL MONTHLY INSPECTION REPORT -----	4
23/0124	WEEKLY PLAYGROUND INSPECTIONS FOR DECEMBER 2023-----	4
24/0124	WEEKLY PLAYGROUND INSPECTIONS REPORT-----	4
25/0124	ACTIVITIES WHICH COULD BE OFFERED IN THE VILLAGE HALL -----	4
26/0124	WREATH MAKING COURSE -----	4
27/0124	INDOOR CINEMA -----	4
28/0124	REQUEST FOR CEILIDH DANCING IN THE VILLAGE HALL -----	5
29/0124	TOILET DRAINAGE ISSUES AT THE VILLAGE HALL -----	5
30/0124	HEATING AT THE VILLAGE HALL -----	5
31/0124	VILLAGE HALL DEVELOPMENT-----	5
32/0124	ITEMS FOR THE NEXT AGENDA -----	5
33/0124	DATE OF NEXT MEETING-----	5
34/0124	PARISH CLERK HOURS-----	5
Appendix 1	-----	6
Appendix 2	-----	7

- 01/0124 APOLOGIES FOR ABSENCE**  
Cllr Cribley  
Cllr Pamela Jones – District Councillor  
Cllr Foster – County Councillor
- 02/0124 VARIATION TO THE ORDER OF BUSINESS**  
No variations to the order of business.
- 03/0124 DECLARATION OF MEMBERS INTEREST**  
No declarations of interest.
- 04/0124 CONFIDENTIAL ITEMS**  
No confidential matters
- 05/0124 PUBLIC SPEAKING**  
No members of the public were present at the meeting.
- 06/0124 MINUTES OF THE PARISH COUNCIL MEETING 4 DECEMBER 2023**  
**RESOLVED** Council approved the minutes of the Parish Council meeting held on 4 December 2023.
- 07/0124 MATTERS ARISING FROM THE MINUTES**  
No matters arose from the minutes.  
**RESOLVED** noted.
- 08/0124 PLANNING APPLICATIONS FOR CONSULTATION**
- 23/01088/FL – Retrospective application for the retention of a modified existing field access from Barlow Lees Lane to land associated with Barlow Lees Farm (Revised scheme of 23/00399/FL) at Barlow Lees Farm, Barlow Lees Lane  
**RESOLVED** no comments.
- 09/0124 PLANNING DECISIONS**
- 23/00672/FL – Re-submission of previously approved 19/00235/FL, proposed erection of 4 bedroomed detached house and garage and creation of new vehicular access at 43A Valley Road, Barlow – **Conditionally approved/PD removed 23 November 2023**
  - NED 23/00683/FL – Retrospective application for the retention of a cabin, septic tank and concrete hardstanding (Major Development) at White Oak Farm, Grange Lane, Barlow – **Refused 12 December 2023**
  - NED 23/00840/FLH – Removal of existing roofs and rear dormer, increased ridge and eaves height to create additional habitable space with front, side and rear extensions (revised scheme of 22/00181/FLH) at the Bungalow, Wilkin Hill, Barlow – **Conditionally approved 20 November 2023.**
  - NED 23/00898/FLH – Proposed partial demolition of garage and rear extension, construction of proposed single storey side and rear

extension and conversion of loft including rear facing dormer window (Re-submission of previously approved 22/01228/FLH) at 2 Valley Rise, Barlow – **Conditionally approved 20 December 2023**  
**RESOLVED** noted.

**10/0124 ANY OTHER PLANNING MATTERS**

No other planning matters circulated.

**11/0124 PLANNING APPLICATIONS CIRCULATED AT THE MEETING**

No planning applications received.

**12/0124 DISTRICT COUNCILLOR REPORT**

Cllr Jones was not in attendance and did not submit a report.

**13/0124 COUNTY COUNCILLOR REPORT**

Cllr Foster was not in attendance and did not submit a report.

**14/0124 POLICE LIASION OFFICER AND CRIME REPORT**

Crime report for December 2023

5 x Violent crime against a person

1 x Theft

1 x Public Order

3 x Other

**RESOLVED** noted.

**15/0124 DALC CIRCULAR FOR DECEMBER 2023**

**RESOLVED** noted.

**16/0124 SPEEDWATCH SESSIONS**

Speed watch session held on 5 January 2024. In a 45 minute speed watch session, 197 vehicles were checked of which 14 vehicles were caught speeding and will receive letters from the Police.

**RESOLVED** noted.

**17/0124 NEDDC LEADER ATTENDING FULL COUNCIL MEETING**

Clerk has re-arranged the Leader attending the Full Council meeting to 8 April 2024.

**RESOLVED** noted.

**18/0124 PCC LETTER WAIVING COUNCIL TAX - SPECIAL CONSTABLES**

**RESOLVED** This would be difficult for the Parish Council to administer and feel this would be unfair to other volunteer sectors. PCC should fund this discount.

**19/0124 VILLAGE GREEN BORDERS**

Clerk has not received any volunteers to maintain the village green.

**RESOLVED** Councillors will speak to local residents who may have an interest in maintaining the village green. Clerk to contact the Barlow Nature Club to ask if they would like to maintain the village green.

**20/0124      SPRINGFIELD ROAD PARKING ISSUES**

No further updates have been received.  
**RESOLVED** noted.

**21/0124      FINANCE REPORT**

**RESOLVED** Approved the income and expenditure reports for January 2024 along with the December 2023 bank reconciliation. (Appendix 1).

**22/0124      VILLAGE HALL MONTHLY INSPECTION REPORT**

**RESOLVED** noted report.

**23/0124      WEEKLY PLAYGROUND INSPECTIONS FOR DECEMBER 2023**

**RESOLVED** noted reports.

**24/0124      WEEKLY PLAYGROUND INSPECTIONS REPORT**

**RESOLVED** Week commencing 15 January – Cllr Marshall  
Week commencing 22 January – Cllr Hall  
Week commencing 29 January – Cllr Taylor  
Week commencing 5 February– Cllr Brougham

**25/0124      ACTIVITIES WHICH COULD BE OFFERED IN THE VILLAGE HALL**

Clerk spoke about a Pilates class starting in January 2024 every Monday evening.

**RESOLVED** noted. Clerk to contact cleaning contractor and ask that the cleaning schedule is reduced to once a week on a Monday morning before Preschool starts.

**26/0124      WREATH MAKING COURSE**

Clerk spoke to the company offering wreath making classes and they can do the wreaths at £30.00 per person. Dates to be negotiated with company.

**RESOLVED** approved Clerk to book wreath making class for beginning of December 2024.

**27/0124      INDOOR CINEMA**

Clerk and Cllr Marshall obtained information and prices for holding an indoor cinema session in the Village Hall.

**RESOLVED** Cllr Siddall to ask the Church if we could share a cinema licence and bring back to Full Council for discussion.

- 28/0124      REQUEST FOR CEILIDH DANCING IN THE VILLAGE HALL**  
 Clerk emailed the resident who suggested the Ceilidh dancing at the hall but is awaiting a response on its popularity and who could run the event.  
**RESOLVED** noted. Clerk to chase up response from the resident.
- 29/0124      TOILET DRAINAGE ISSUES AT THE VILLAGE HALL**  
 Clerk instructed drainage company to carry out an inspection of the drains awaiting report.  
**RESOLVED** noted.
- 30/0124      HEATING AT THE VILLAGE HALL**  
 Clerk purchased a Hive thermostat in the hall due to the Salus thermostat not being able to be salvaged.  
**RESOLVED** approved cost of £149.99.
- 31/0124      VILLAGE HALL DEVELOPMENT**  
 Clerk reported that the grant application for the Community Ownership Fund had not been successful as we do not meet the criteria.  
**RESOLVED** noted. Clerk to revisit national lottery funding.
- 32/0124      ITEMS FOR THE NEXT AGENDA**  
 Stone wall quotation and recommendation  
 Hall Hire fees to be reviewed
- 33/0124      DATE OF NEXT MEETING**  
**RESOLVED** meeting on 5 February 2024 at 7.00pm at the Village Hall

That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.

- 34/0124      PARISH CLERK HOURS**  
**RESOLVED** approved to pay the Clerk for any additional hours accrued above contracted hours.

The meeting closed at 8.15pm

Signed .....

Chairperson                      Date    5 February 2024

Appendix 1

January 2024 Cheque Requests

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	British Gas Lite	Electricity Bill 22/10/23 to 21/11/23	£ 90.66	£ 4.53	£ 95.19
D/D	British Gas Lite	Gas Bill 22/10/23 to 21/11/23	£ 125.05	£ 6.25	£ 131.30
D/D	BT	Broadband and Telephone	£ 46.01	£ 9.20	£ 55.21
D/D	Waterplus	Water Charges November 2023	£ 18.66	£ -	£ 18.66
BACS	Fingersafe	Fingerguards	£ 296.50	£ 59.30	£ 355.80
BACS	Screwfix	Thermostat	£ 124.99	£ 25.00	£ 149.99
300056	D Hughes	Chairman Board Signwriting	£ 30.00	£ -	£ 30.00
BACS	Green Bean	Maintenance Works	£ 500.00	£ -	£ 500.00
BACS	DCS Cleaning	Cleaning of Hall	£ 626.39	£ 125.28	£ 751.67
BACS	Miscellaneous	Payroll - December 2023	£ 762.33	£ -	£ 762.33
BACS	Unity Trust Bank	Bank Fee	£ 18.00	£ -	£ 18.00
			<b><u>£2,638.59</u></b>	<b><u>£229.56</u></b>	<b><u>£2,868.15</u></b>

## Appendix 2

<u>PAYEE</u>	<u>AMOUNT</u>			
B/Fwd Balance 2022/23	£34,372.44			
PLUS INCOME SHEET (April - Mar 24)	£66,476.21			
PLUS UNPRESENTED PAYMENTS				
	CHQS	£0.00		
	D/D	£0.00	Unity Curr	£54,464.14
	BACS	£0.00	Unity Res	£5,193.90
Sub Total	£100,848.65			
MINUS EXPENDITURE (April - Mar 24)	<u>£41,190.61</u>			
	<u>£59,658.04</u>		<u>£59,658.04</u>	