

**MINUTES OF THE ZOOM VIRTUAL BARLOW PARISH COUNCIL MEETING  
HELD ON TUESDAY 3 May 2021**

**PRESENT** Councillors Rushby, Siddall, Booker, Herrmann, Hall, Crowley and Brougham

**IN ATTENDANCE** Emma Smith (Parish Clerk) and 0 members of the public

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- 01/0521 ELECTION OF A CHAIR**  
**RESOLVED** Cllr John Rushby was elected as Chair
- 02/0521 ELECTION OF A VICE-CHAIR**  
**RESOLVED** Cllr Janet Siddall was elected as Vice-Chair
- 03/0521 APOLOGIES FOR ABSENCE**  
Cllr Huckerby – District Councillor  
Cllr Foster – County Councillor  
Cllr Turner
- 04/0521 VARIATION TO THE ORDER OF BUSINESS**  
Agenda item 23,24 and 25 will be taken together  
Agenda item 28 will be taken with 26(j)
- 05/0521 DECLARATION OF MEMBERS INTEREST**  
None
- 06/0521 DISCLOSABLE PECUNIARY INTEREST**  
None
- 07/0521 CONFIDENTIAL ITEMS**  
Agenda Item 34 – Village Hall Development  
Agenda Item 35 – Bye Laws review and deeds update
- 08/0521 PUBLIC SPEAKING**  
No member of the public were present at the meeting
- 09/0521 MINUTES OF THE PARISH COUNCIL MEETING ON 12 APRIL 2021**  
**RESOLVED** Council approved the minutes of the Parish Council meeting held on 12 April 2021.
- 10/0521 MATTERS ARISING FROM THE PREVIOUS MINUTES**  
Cllr Hall had no additional agenda items but wanted the Clerk to Report two repair issues within Barlow to Derbyshire County Council.  
**RESOLVED** Clerk has contacted highways hub and registered both complaints.
- 11/0521 STANDING ORDERS**  
**RESOLVED** Approved the current (none COVID) standing orders with minor amendments to he/she, chairman so they are gender neutral.
- 12/0521 FINANCIAL REGULATIONS**  
**RESOLVED** Approved

- 13/0521 PRIVACY POLICY**  
**RESOLVED** Approved
- 14/0521 COMPLAINTS POLICY**  
**RESOLVED** Approved
- 15/0521 RETENTION POLICY**  
**RESOLVED** Approved
- 16/0521 FREEDOM OF INFORMATION**  
**RESOLVED** Approved
- 17/0521 CALENDAR OF MEETING DATES FOR 2021/22**  
**RESOLVED** Approved
- 18/0521 PLANNING APPLICATIONS FOR CONSULTATION**  
No planning application had been received.
- 19/0521 PLANNING DECISIONS**  
No planning decisions had been received.
- 20/0521 ANY OTHER PLANNING MATTERS**  
None
- 21/0521 DISTRICT COUNCILLOR REPORT**  
Cllr Huckerby was not in attendance and no report received.
- 22/0521 COUNTY COUNCILLOR REPORT**  
Cllr Foster was not in attendance and separate reports on each agenda item will be discussed. Cllr Foster asked that this be circulated to Councillors prior to the meeting: *I arranged a site visit on Monday 26 April in Barlow to assess a number of road safety issues highlighted by the Parish Council in various locations, with a member of the Parish Council and a Highways Representative. A number of potential solutions were discussed. Highways will put a report together to forward to the Parish Council for consideration.*
- 23/0521 POLICE LIAISON OFFICER/CRIME REPORT**  
Police liaison officer did not attend the meeting.  
Clerk reported that the crime report for April had not been received.  
**RESOLVED** To note
- 24/0521 VILLAGE HALL BOOKINGS**  
Paws and Play contacted the Clerk to use the Village Hall for puppy training classes.  
**RESOLVED** Not to approve this booking.

- 25/0521 DALC NEWSLETTER APRIL 2021**  
Circulated to Council members.  
**RESOLVED** Noted
- 26/0521 MODS LANE FOOTPATH UPDATE**  
No further updates  
**RESOLVED** Noted
- 27/0521 ROAD CLOSURE – WILDAY GREEN LANE, 14 JULY 2021**  
Road Closure notice had been received from Severn Trent Water Authority.  
**RESOLVED** Noted
- 28/0521 DCC TREE PLANTING FUND**  
**RESOLVED** Noted
- 29/0521 DALC PAID VOLUNTEERS TO WORK AT POLLING STATIONS**  
**RESOLVED** Noted
- 30/0521 DALC EXCELLENCE AWARDS**  
**RESOLVED** Noted
- 31/0521 FINANCE REPORT**  
**RESOLVED** Approved the income and expenditure reports for April 2021 along with the bank reconciliations (Appendix 1).
- 32/0521 INTERNAL AUDIT REPORT FOR 2020/21**  
**RESOLVED** Noted
- 33/0521 ANNUAL GOVERNANCE STATEMENT 2020/21**  
**RESOLVED** Approved
- 34/0521 ANNUAL ACCOUNTING STATEMENTS 2020/21**  
**RESOLVED** Approved Cllr Rushby proposed on behalf of the Council a vote of thanks to the Parish Clerk for the significant extra work done to complete all the tasks involved in this years finance and other documents.
- 35/0521 PARKING ISSUES/DOUBLE YELLOW LINES**  
The gap left open of road markings outside the village well is opposite the road junction and on a dangerous bend and is of concern. DCC has agreed to put in a white line box for 2 cars which will allow parking for local businesses and continue the double yellow lines across the mouth of the village well only. This will allow the well to be seen, ensure that cars do not park on the pavement and keep the road junction as safe as possible. This complies with the request of Barlow Parish Council and has solved the outstanding issue for Highways at

the difficult junction. The roadway has been temporarily marked by DCC to ensure the update is done by the contractors with priority.

**RESOLVED** Noted

**36/0521 MILL LANE AND MILL STREET**

DCC agrees that a short double yellow line area about a cars length should be at the mouth of both Mill Street and Mill lane to give safe exit from both roads for cars. Both roads are unadopted. At the same time as drawing up that plan they will look at how best to deal with the junction at the bottom of Valley Rise and include this in the plan put forward for consultation. The yellow lines and changes will take some time to implement and may not be completed during the next 12 months as they have priority work in hand already. The short lines will still allow room for existing residents to park outside their houses.

**RESOLVED** Noted

**37/0521 SPRINGFIELD ROAD**

The island is the responsibility of NEDDC and so DCC would only be able to put some yellow lines down to restrict parking which would cause residents a problem and not solve the mounting of the kerb. DCC suggests we should arrange for a site meeting with NEDDC to find a way of solving this once and for all. The ideal would be to widen the width of the road around the island to allow Lorry access but not widen the road enough to allow parking on both sides as cars would just again mount the verge. Also NEDDC should consider using some of the 2 large green spaces to provide additional parking spots to help remove some cars from the area.

**RESOLVED** Clerk to contact NEDDC to arrange a site visit as DCC could not offer a suitable yellow line solution for the residents to the problem and the matter should be referred to NEDDC for a solution.

**38/0521 MONTHLY INSPECTION REPORT**

Cllr Booker and Rushby carried out the monthly inspection.

The door hooks to the kitchen area are in need of repair. Fridge in the kitchen area looks dirty. Clerk reported the hand sanitisers had been replaced and fitted. The defibrillator pads had been renewed as they were out of date.

**RESOLVED** Noted. Clerk to arrange repair of the door hooks and to contact preschool regarding the fridge.

**39/0521 MONTHLY HALL INSPECTION REPORTS**

**RESOLVED** Cllr Siddall and Booker to conduct the monthly hall inspection for May 2021.

**40/0521 WEEKLY PLAYGROUND INSPECTIONS REPORT**

**RESOLVED** Week commencing 10 May – Cllr Booker

Week commencing 17 May – Cllr Siddall

Week commencing 24 May – Cllr Herrmann

Week commencing 31 May – Cllr Brougham

NB – Litter bin key is located in the Committee room above the key safe box.

- 41/0521 RUBBER MATTING FOR ENTRANCE TO RECREATIONAL GROUND**  
Carnival Committee has not come back with a cost from the auction site as yet.  
**RESOLVED** Noted
- 42/0521 OPEN DAY FOR THE VILLAGE HALL**  
**RESOLVED** Clerk to arrange a date with Councillors for a working group meeting to discuss this further in June.
- 43/0521 CAR BOOTS 2021**  
Carnival Committee have confirmed running the car boot on 31 May 2021. Clerk waiting to hear from Barlow Hunt regarding the car boot in August 2021.  
**RESOLVED** Noted
- 44/0521 REPAIRS TO BENCHES AT VILLAGE HALL**  
Cllr Crowley recommended Sikkens for the benches.  
**RESOLVED** Noted
- 45/0521 JUMPING CLAY**  
Cllr Crowley enquired about jumping clay and has found a franchise in Dronfield.  
**RESOLVED** Noted
- 46/0521 VILLAGE HALL WORKING GROUP MEETING**  
**RESOLVED** Clerk to arrange a date in June
- 47/0521 WOODLAND TRUST TREES ON RECREATIONAL GROUND**  
Trees have now been planted down the left hand side of the recreational ground as you look from the Village Hall.  
**RESOLVED** The Council wanted to thank Cllr Booker for organising and planting the trees.
- 48/0521 MARKETING OF THE VILLAGE HALL**  
**RESOLVED** This will be discussed further at the working group meeting held in June,
- 49/0521 VILLAGE SURVEY**  
Council made amendments to the current draft survey.  
**RESOLVED** Clerk to circulate amended copy. Cllr Siddall will ask the Carnival Committee if they would allow us use of their printer to print off

the surveys. A distribution list will need to be agreed as to which Councillors will distribute in which areas.

**50/0521 DOBBIN LANE AND COMMONSIDE ROAD BENCHES**  
Works have now been completed.  
**RESOLVED** Council thanked Cllr Crowley for his work on the benches.

**51/0521 SPEEDWATCH**  
Cllr Rushby stated that speed watch sessions will commence this week.  
**RESOLVED** Noted

**52/0521 NEIGHBOURHOOD WATCH SCHEME**  
PSCO Flower met with the volunteers on zoom and exchanged information with the group.  
**RESOLVED** Noted

**53/0521 ACTIVITY AT MONKWOOD**  
Clerk had nothing further to report  
**RESOLVED** Noted

**That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.**

**54/0521 VILLAGE HALL DEVELOPMENT**  
Clerk met with the architect and made notes of their recommendations as a private architect. The Council needs to speak to a Commercial architect to get an understanding of what is required.  
**RESOLVED** Clerk to arrange

**55/0521 BYE LAWS REVIEW AND DEEDS UPDATE**  
Clerk had no further updates on the matter.  
**RESOLVED** Noted

**56/0521 ITEMS FOR MAY AGENDA**  
**RESOLVED** Wheelbarrow next to the book exchange, Telephone box (book exchange)

**57/0521 NEXT MEETING**  
**RESOLVED** meeting on 7 June 2021 at 7.30pm at the Village Hall.

The meeting closed at 9.31pm  
Signed .....

Chairperson                      Date    7 June 2021



## Appendix 1

<u>May 2021</u>	<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Plusnet	Broadband Bill	£ 17.00	£ 3.40	£ 20.40
D/D	British Gas	Gas Bill (07/03/21 to 07/04/21)	£ 143.71	£ 7.18	£ 150.89
BACS	Brian Wood	Internal Audit 2020/21	£ 75.00	£ -	£ 75.00
BACS	DCS Cleaning	Cleaning Village Hall	£ 165.97	£ 33.19	£ 199.16
BACS	NEDDC	Waste Charges	£ 375.31	£ -	£ 375.31
BACS	NEDDC	Dog Bin Charges (January to March 2021)	£ 314.76	£ 62.95	£ 377.71
D/D	British Gas	Electric Bill (14/03 to 14/04/21)	£ 107.42	£ 5.37	£ 112.79
BACS	William Brindley	Grass Cutting Services - 14/04 and 28/04/21	£ 230.00	£ -	£ 230.00
BACS	Allbright Windows	Window Cleaning 27/04/21	£ 10.00	£ -	£ 10.00
BACS	HMRC	Payroll - April 2021	£ 108.00	£ -	£ 108.00
BACS	Miscellaneous	Payroll - April 2021	£ 488.40	£ -	£ 488.40
BACS	Pugh Lewis	Fencing on Recreational Ground	£ 2,442.80	£ 488.56	£ 2,931.36
			<b><u>£4,478.37</u></b>	<b><u>£600.65</u></b>	<b><u>£5,079.02</u></b>

**Apr-21**

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	Lee Rowley	300011	£ 50.00		
	William Brindley		£ 230.00		
	Brian Wood		£ 75.00		
	DCS Cleaning		£ 199.16		
	NEDDC		£ 375.31		
	NEDDC		£ 377.71		
	British Gas		£ 112.79		
	Allbright Windows		£ 10.00		
	HMRC		£ 108.00		
	Miscellaneous		£ 488.40		
	B/Fwd Balance 2020/21		£52,078.21		
	PLUS INCOME SHEET (April - Mar 22)		£16,728.34		
	PLUS UNPRESENTED PAYMENTS				
		CHQS	£50.00		
		D/D	£0.00	Unity Curr	£58,621.48
		BACS	£1,976.37	Unity Res	£5,039.46
	Sub Total		£70,832.92		
	MINUS EXPENDITURE (April - Mar 22)		£7,171.98		
			<u>£63,660.94</u>		<u>£63,660.94</u>