

**MINUTES OF THE ZOOM VIRTUAL BARLOW PARISH COUNCIL MEETING  
HELD ON TUESDAY 7 SEPTEMBER 2020**

**PRESENT** Councillors Rushby, Siddall, Booker, Herrmann, Hall and Brougham

**IN ATTENDANCE** Emma Smith (Parish Clerk) and 0 members of the public

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- 01/0920 APOLOGIES FOR ABSENSE**  
Cllr Turner and Crowley – Holiday  
Cllr Huckerby – District Councillor
- 02/0920 VARIATION TO THE ORDER OF BUSINESS**  
Agenda Item 25 – Recruitment of Parish Clerk and interim arrangements moved to agenda item 6 as no members of the public were present at the meeting.
- 03/0920 DECLARATION OF MEMBERS INTEREST**  
Cllr Siddall – Agenda Item 20 – Purchase of 1914/18 bench – Well Dressing Committee Member
- 04/0920 DISCLOSABLE PECUNIARY INTEREST**  
None
- 05/0920 CONFIDENTIAL ITEMS**  
Agenda Item 25 – Recruitment of Parish Clerk and interim arrangements.  
Agenda Item 26 – Pre-school classroom update  
Agenda Item 27 – Village Green update  
Agenda Item 28 – Bye Laws review and deeds update
- 06/0920 PUBLIC SPEAKING**  
No members of the public were present
- 07/0920 PLANNING APPLICATIONS FOR CONSULTATION**
- 20/00671/FL Application for the conversion of triple garage and addition of single storey side extension to form dwelling (Revised scheme of 19/00450/FL), Highbrook, Far Lane **RESOLVED** Over development of green belt land. Changing an Agricultural area into a residential area.
  - 20/00650/FLH Creation of larger front porch and rear two storey extension (Revised scheme of 20/00323/FLH), 35 Springfield Road **RESOLVED** Over development of the Terrace, loss of light and over shadowing for neighbouring properties, layout and density causing an adverse effect and out of character for the local area.
  - 20/00713/LB Replacement of oil tank and ventilation grilles (Conservation area/Listed Building), Barlow Grange, Barlow **RESOLVED** No comments
  - 20/00712/LB Replacement of oil tank and ventilation grilles (Conservation area), Barlow Grange, Barlow **RESOLVED** No comments

08/0920

## PLANNING DECISIONS

- 20/00427/LDC Application for Lawful Development Certificate for demolition of existing garage and outbuildings and construction of new detached garage and out buildings together with extensions to existing dwelling consisting a single storey side extension (less than half the width of dwelling house) and two storey rear extension (3m rear projection and more than 7m from rear boundary) at Wellsprings, Commonside Road  
**Certificate issued 13 July 2020**  
**RESOLVED** To note
- 20/00217/FL Change of use and conversion of existing barn and farm outbuildings to form a single storey dwelling (Package treatment plant), Barlow Lees Farm, Barlow Lees Lane  
**Withdrawn**  
**RESOLVED** To note
- 20/00154/FL Retrospective planning consent for the change of use of buildings and the installation of a biomass boiler, flue and associated housing for drying logs, Rumbling Farm, Far Lane  
**Refused 10 July 2020**  
**RESOLVED** Letter received from resident regarding concerns the boiler is still in use. Clerk to write to NEDDC enforcement team regarding this issue.
- 20/00596/FLH Proposed front porch and extension/alterations to side garage, Torquilstone, Mill Lane **Conditionally approved 24 August 2020**  
**RESOLVED** To note
- 20/00001/FL Change of use of stable and storage building into 2 holiday lets, Grange House Stables, Grange Lane **Refused 28 August 2020**  
**RESOLVED** To note

09/0920

## ANY OTHER PLANNING MATTERS

None

10/0920

## DISTRICT COUNCILLOR REPORT

Cllr Huckerby stated that there are several reports regarding the theft of outdoor furniture in the Barlow and surrounding areas. Cllr Huckerby is contacting the local MP Lee Rowley regarding this issue. Police liaison officer will be attending the Holmesfield Parish Council meeting regarding this matter.

**RESOLVED** To include this within the Parish magazine so residents are aware of the thefts in the area. This will also be included on the Parish Council website.

- 11/0920 POLICE LIAISON OFFICER/CRIME REPORT**  
Police liaison officer did not attend the meeting. Parish Clerk reported the July crime report – 1 x Criminal Damage and Arson on the B6051. PC Flowers had asked Cllr Rushby if the area wanted to setup a Neighbourhood Watch scheme and money could be available from the Police and Crime Commissioner by way of a grant.  
**RESOLVED** To ask for volunteer groups willing to setup a Neighbourhood Watch scheme on the Parish website and in the Parish magazine
- 12/0920 COUNTY COUNCILLOR REPORT**  
Cllr Foster was not present at the meeting and no report received. Council contacted Cllr Foster regarding the possibility of a 20mph Speed limit through the village. DALC and Matlock Town Council have been lobbying for 20mph speed zones and are co-ordinating efforts with other Councils regarding this matter.  
**RESOLVED** Clerk to contact DALC regarding an update on this matter.
- 13/0920 MINUTES OF THE PARISH COUNCIL MEETING ON 6 JULY 2020**  
**RESOLVED** Council approved the minutes of the Parish Council meeting held on 6 July 2020.
- 14/0920 MATTERS ARISING FROM THE PREVIOUS MINUTES**  
**RESOLVED** None
- 15/0920 PARISH CLERKS REPORT – WEBSITE UPDATE**  
**RESOLVED** Approved the Website Accessibility Statement, Clerk will add this to the Parish Council website. Clerk to amend policies and meeting minutes dating back to September 2018.
- 16/0920 PARISH CLERKS REPORT – VILLAGE HALL BOOKINGS**  
Clerk reported that one enquiry had been received for a wedding in June 2022.  
**RESOLVED** To note  
Clerk to look into the possibility of an online calendar system for the booking at the Village Hall.  
**RESOLVED** Clerk to action when time allows
- 17/0920 PARISH CLERKS REPORT – RECREATION FIELD**  
Dronfield football team enquired regarding using the football field. Clerk awaiting information from the football club.  
**RESOLVED** To note  
Fly tipping of green waste on the recreational field Clerk contacted the resident and have received no response to date.  
**RESOLVED** Clerk to report the matter to NEDDC as a fly tipping issue.

Green Bean had recently completed the hedge cutting at the rear of the Village Hall and left bags of green waste at the rear.

**RESOLVED** Clerk to contact Green Bean to ask for these bags to be removed.

**18/0920 PARISH CLERKS REPORT – OTHER ISSUES**

Nothing reported

**19/0920 PARISH CLERKS REPORT – PREVIOUS MEETING ACTIONS**

Nothing reported

**20/0920 CORRESPONDENCE RECEIVED – DALC JULY NEWSLETTER**

**RESOLVED** To note

**21/0920 CORRESPONDENCE RECEIVED – DALC AUGUST NEWSLETTER**

**RESOLVED** To note

**22/0920 CORRESPONDENCE RECEIVED – PLANNING CONSULTATIONS**

**RESOLVED** Clerk to write to DALC expressing concerns regarding the unfair consultation due to the literature received being difficult to understand.

**23/0920 CORRESPONDENCE RECEIVED – CLIMATE EMERGENCY SURVEY**

**RESOLVED** Cllr Booker as Climate Champion to complete the survey on behalf of the Parish Council.

**24/0920 CORRESPONDENCE RECEIVED – AUGUST LEADERS UPDATE**

**RESOLVED** To note

**25/0920 CORRESPONDENCE RECEIVED – DET FUNDING**

Clerk reported that Barlow was within the area of a landfill site.

**RESOLVED** Clerk to obtain 3 quotes from fencing contractors regarding a fence to be erected around the playarea from the edge of the Preschool fence to the wall to protect children whilst playing in the area. This would then form part of the grant application for DET funding.

**26/0920 CORRESPONDENCE RECEIVED – JULY PARISH UPDATE**

**RESOLVED** To note

**27/0920 RFO REPORT**

**RESOLVED** Approved the income and expenditure reports for July and August 2020 along with the bank reconciliations (Appendix 1). Approved removal of the previous clerk from Unity Trust bank.

- 28/0920 VILLAGE HALL COVID SECURE RE-OPENING PLAN**  
Councillors to meet at the Village Hall to decide a plan of action for re-opening  
**RESOLVED** Deferred decision to the next Council meeting. Clerk to take 3 pedal bins, floor stickers, opening plan spreadsheet, risk assessments and booking form to the Village Hall.
- 29/0920 MARKETING OF THE VILLAGE HALL**  
**RESOLVED** Deferred to next Council meeting
- 30/0920 VALLEY ROAD/RISE PARKING**  
Deferred to the next Council meeting
- 31/0920 MONTHLY INSPECTION REPORT**  
**RESOLVED** To note Clerk to contact Pre School to ensure both the Fridge and Freezer are cleaned. Clerk to locate missing school cupboard key.
- 32/0920 FIRE EXTINGUISHERS**  
Clerk locating another firm to undertake the testing of the fire extinguishers.  
**RESOLVED** To note
- 33/0920 RECYCLING AND GREY BIN UPDATE**  
Nothing to report
- 34/0920 FITTING SPARE LIGHTS IN STORE 8 AND LOFT**  
Clerk reported this work had been completed  
**RESOLVED** To note
- 35/0920 REPLACEMENT BASKETBALL NETS**  
Clerk reported this work had been completed  
**RESOLVED** To note
- 36/0920 EXIT LIGHTING REPAIRS**  
Clerk reported this work had been completed  
**RESOLVED** To note
- 37/0920 PROVISION OF DOUBLE SOCKET**  
Cllr Crowley had undertaken this work and has now wrapped the cord around the lighting fixture so this can be plugged in when the stage lights are due to be utilised.  
**RESOLVED** To note
- 38/0920 MONTHLY HALL INSPECTION REPORTS**  
**RESOLVED** Cllr Booker and Brougham to conduct the monthly hall

Inspection for September. Clerk to leave a copy of the blank form at the Hall.

- 39/0920 WEEKLY PLAYGROUND INSPECTIONS REPORT**  
**RESOLVED** Week commencing 7 September – Cllr Rushby  
Week commencing 14 September – Cllr Hall  
Week commencing 21 September – Cllr Booker  
Week commencing 28 September – Cllr Siddall  
Week commencing 5 October – Cllr Herrmann
- 40/0920 STOREROOM/CUPBOARD MOVEMENTS**  
New shelves had been erected in the kitchen. Red cabinet has been relocated to the hallway outside the accessible toilet.  
One red noticeboard required to complete the screening of the new shelving in the kitchen.  
**RESOLVED** Clerk to locate and purchase an identical noticeboard
- 41/0920 FRUIT TREE ORCARD AROUND REC GROUND PERMITER**  
**RESOLVED** Cllr Booker to obtain 30 trees (10 x Silver Birch, 10 x Wild Cheery and 10 x Rowan) free of charge from Woodland Trust ready for planting in March 2021.
- 42/0920 PURCHASE OF 1914/18 BENCH**  
**RESOLVED** Bench to be sited on the Village Green by Cllr Rushby, Booker, Herrmann and Crowley. Approved purchase of weed killer and Gravel to smarten up the area from B&Q.
- 43/0920 SPEEDWATCH UPDATE**  
Cllr Rushby reported a speed watch had taken place once a week for the last three weeks. Cars caught speeding week 1 – 15, week 2 – 13 and Week 3 – 1. The speed watch would not be hosted this week.
- 44/0920 MODS LANE FOOTPATH**  
No update regarding this matter had been received.  
**RESOLVED** To note
- 45/0920 PARKING ISSUES/YELLOW LINES**  
Parish Clerk had chased up DCC regarding this issue on 30 August no Response received to date.  
**RESOLVED** Parish Clerk to chase this matter up week commencing 14 September and report back to Council
- 46/0920 VILLAGE HALL BENCH REPLACEMENT**  
Reported that the bench had been replaced.  
**RESOLVED** To note



**47/0920 COMMONSIDE ROAD SINKING ROAD SURFACE**

No update had been received on this matter. Councillors to check if any work had been undertaken.

**RESOLVED** To note

That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.

**48/0920 PRESCHOOL CLASSROOM UPDATE**

Idea of a Pacer Train was discussed during the Council meeting.

**RESOLVED** Declined the offer of a free pacer train due to the excessive implicated costs of this. Other ideas to be investigated and brought back to the next Council meeting.

**49/0920 VILLAGE GREEN UPDATE**

Offer of utilising the Village Green was not taken up.

**RESOLVED** To note

**50/0920 BYE LAWS REVIEW AND DEEDS UPDATE**

Clerk reported no movement regarding this matter due to the current COVID situation

**RESOLVED** To note

**51/0920 ITEMS FOR OCTOBERS AGENDA**

**RESOLVED** Book Exchange – Risk Assessment  
Bench on Dobbin Hill

**52/0920 NEXT MEETING**

**RESOLVED** Zoom meeting on 5 October 2020

The meeting closed at 9.54pm

Signed .....

Chairperson

Date 5 October 2020

## Appendix 1

<u>July 2020</u>	<u>Cheque Requests</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
				£		£
D/D	Plusnet		Broadband - Hall	27.50	£ 5.50	33.00
				£		£
BACS	Buildbase		Postcrete	5.63	£ 1.13	6.76
				£		£
BACS	DCS Cleaning		Cleaning - 32	186.18	£ 37.24	223.42
				£		£
BACS	William Brindley		Grass Cutting - BARPC012/2020	390.00	£ -	390.00
				£		£
BACS	HMRC		Payroll - July 2020	93.40	£ -	93.40
				£		£
BACS	Miscellaneous		Payroll - July 2020	484.92	£ 7.66	492.58
				£		£
BACS	St Lawrence Church		Donation	500.00	£ -	500.00
				£		£
BACS	NEDDC		Waste Charges	357.37	£ -	357.37
				£		£
BACS	NEDDC		Council Election Charge	118.39	£ -	118.39
				£		£
				<b>£2,163.39</b>	<b>£51.53</b>	<b>£2,214.92</b>

<u>Aug 2020</u>		<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>	
			£			£
D/D	Plusnet	Broadband - Hall	27.50	£ 5.50		33.00
			£			£
BACS	XL Displays	Noticeboard	115.00	£ 23.00		138.00
			£			£
D/D	Public Works Loan	Loan Repayment	3,224.24	£ -		3,224.24
			£			£
BACS	William Brindley	Grass Cutting - BARPC013/2020	470.00	£ -		470.00
			£			£
BACS	William Brindley	Grass Cutting - BARPC014/2020	390.00	£ -		390.00
			£			£
BACS	DCS Cleaning	Hall Cleaning	161.89	£ 32.38		194.27
			£			£
BACS	HMRC	Payroll - August 2020	180.40	£ -		180.40
			£			£
BACS	Miscellaneous	Payroll - August 2020	925.02	£ 26.64		951.66
			£			£
BACS	David Ogilvie	World War One Seat	1,001.00	£ 200.20		1,201.20
			£			£
BACS	Premier Vanguard	Wall Mounted Sanitising Station	37.95	£ 7.59		45.54
			£			£
BACS	RF Contracting	Refitting own light fittings in loft/chair store	75.00	£ -		75.00
			£			£
BACS	Premier Vanguard	Sanitising Station, Gel, Masks, Gloves	224.69	£ 31.16		255.85
			£			£
BACS	RF Contracting	Emergency Lighting	85.00	£ -		85.00
			£			£
BACS	Business Stream	Water Bill	0.50	£ -		0.50

D/D	British Gas	Electricity Bill	£		£							
			270.47	£	13.52	£						283.99
D/D	British Gas	Gas Bill	£		£							
			141.15	£	7.05	£						148.20
BACS	Wilko	Paint	£		£							
			20.00	£	4.00	£						24.00
			<b><u>£7,349.81</u></b>		<b><u>£351.04</u></b>							<b><u>£7,700.85</u></b>

Date	Receipt No.	DETAILS	Precept	Donations and Grants	Loan	Hall Regular Hirers	Hall Ad hoc	Car Boot	Misc.	Bank Interest	VAT	TOTALS
<b>Jul-20</b>												
10.07.20	Chq	MI - Bench Donation		£ 20.00							£ -	£ 20.00
16.07.20	Chq	BM - Bench Donation		£ 50.00							£ -	£ 50.00
<b>Month.Total</b>			£ -	£ 70.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 70.00
Date	Receipt No.	DETAILS	Precept	Donations and Grants	Loan	Hall Regular Hirers	Hall Ad hoc	Car Boot	Misc.	Bank Interest	VAT	TOTALS
<b>Aug-20</b>												
03.08.20	Chq	PW - Bench Donations		£ 400.00							£ -	£ 400.00
11.08.20	BACS	HMRC									£10,024.67	£ 10,024.67
<b>Month.Total</b>			£ -	£ 400.00	£ -	£ -	£ -	£ -	£ -	£ -	£10,024.67	£ 10,424.67

UNPRESENTED PAYMENTS

Jul-20

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	Lee Rowley	300011	£	50.00	
	DCS Cleaning	BACS	£	223.42	
	Wish Computers	BACS	£	90.00	
	HMRC	BACS	£	93.40	
	Miscellaneous	BACS	£	492.58	
	Buildbase	BACS	£	6.76	
	B/Fwd Balance			£23,725.15	
	PLUS INCOME SHEET (April - Mar 21)			£26,226.44	
	PLUS UNPRESENTED PAYMENTS				
		CHQS		£50.00	
		D/D			Unity Curr
		BACS		£906.16	£34,572.64
				£50,907.75	Unity Res
					£5,039.46
	MINUS EXPENDITURE (April - Mar 21)			£11,295.65	
				<u>£39,612.10</u>	<u>£39,612.10</u>

UNPRESENTED PAYMENTS

**Aug-20**

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	Lee Rowley	300011	£ 50.00		
	DCS Cleaning		£ 194.27		
	David Ogilvie		£ 1,201.20		
	HMRC		£ 180.40		
	Miscellaneous		£ 951.66		
	RF Contracting		£ 85.00		
	RF Contracting		£ 75.00		
	Premier Vanguard		£ 255.85		
	Premier Vanguard		£ 45.54		
	Wilko		£ 24.00		
	W Brindley		£ 390.00		
	Business Stream		£ 0.50		
	W Brindley		£ 470.00		
	B/Fwd Balance		£23,725.15		
	PLUS INCOME SHEET (April - Mar 21)		£36,651.11		
	PLUS UNPRESENTED PAYMENTS				
		CHQS	£50.00		
		D/D		Unity Curr	£40,353.72
		BACS	£3,873.42	Unity Res	£5,039.46
			£64,299.68		
	MINUS EXPENDITURE (April - Mar 21)		£18,906.50		
			<u>£45,393.18</u>		<u>£45,393.18</u>