

**MINUTES OF THE ZOOM VIRTUAL BARLOW PARISH COUNCIL MEETING
HELD ON TUESDAY 7 DECEMBER 2020**

PRESENT Councillors Rushby, Siddall, Booker, Herrmann, Turner, Crowley, Hall and Brougham

IN ATTENDANCE Emma Smith (Parish Clerk) and 0 members of the public

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- 01/1220 APOLOGIES FOR ABSENCE**
Cllr Huckerby – District Councillor
Cllr Foster – County Councillor
- 02/1220 VARIATION TO THE ORDER OF BUSINESS**
No Variations
- 03/1220 DECLARATION OF MEMBERS INTEREST**
Cllr Turner – Agenda Item 16 Double Yellow Lines due to owning a business in the area.
- 04/1220 DISCLOSABLE PECUNIARY INTEREST**
None
- 05/1220 CONFIDENTIAL ITEMS**
Agenda Item 29 – Pre-school classroom update
Agenda Item 30 – Bye Laws review and deeds update
- 06/1220 PUBLIC SPEAKING**
No members of the public were present
- 07/1220 MINUTES OF THE PARISH COUNCIL MEETING ON 2 NOVEMBER 2020**
RESOLVED Council approved the minutes of the Parish Council meeting held on 2 November 2020.
- 08/1220 MATTERS ARISING FROM THE PREVIOUS MINUTES**
RESOLVED None
- 09/1220 PLANNING APPLICATIONS FOR CONSULTATION**
- 20/01045/FLH – Single storey rear extension to existing dwelling including demolition of existing lean to extension to adjacent barn at Granby House Farm, Newgate, Barlow
- RESOLVED** This development is within a green belt (NPPF13) which the Council consider is an over development of this area.
- 10/1220 PLANNING DECISIONS**
- 20/0067/FL – Demolition of existing barn/stables building (except part of north elevation) and conversion of triple garage together with single storey side extension to form dwelling (Amended plans) (Amended title) at Highbrook Far Lane, Barlow
Conditionally approved – 26 November 2020
 - 20/00922/FL – Proposed burial ground, to include inscribed ledger slabs and 0.9m high headstones (Re-submission of 16/01210/FL) at The Art Room, Wilkin Hill, Barlow
Conditionally approved – 24 November 2020

- 20/00930/DISCON – Discharge of Conditions 3 (stone), 5 (rainwater goods) and 6 (window frames) of previously approved 17/01094/FL at The Grange Barlow, Grange Lane, Barlow
Conditionally approved – 25 November 2020
RESOLVED To note

11/1220 ANY OTHER PLANNING MATTERS

RESOLVED None

12/1220 DISTRICT COUNCILLOR REPORT

Cllr Huckerby was not in attendance.

13/1220 POLICE LIAISON OFFICER/CRIME REPORT

Police liaison officer did not attend the meeting.

October 2020 -	1 x Criminal Damage
	1 x Assault
	1 x Vehicle Crime
November 2020	1 x Criminal Damage
	2 x Public Orders
	1 x other
	1 x Violence against the person

RESOLVED To note

14/1220 COUNTY COUNCILLOR REPORT

Cllr Foster was not in attendance.

RESOLVED To note

15/1220 PARISH CLERKS REPORT – VILLAGE HALL BOOKINGS

The Clerk reported that no enquires had been received to date.

RESOLVED To note

16/1220 PARISH CLERKS REPORT – RECREATIONAL FLY TIPPING

Clerk reported that the remaining rubbish had now been removed.

RESOLVED To note

17/1220 PARISH CLERKS REPORT – DET FUNDING

No further information had been received by DCC at this time. The Council should hear the results from the funding application at some point in January 2021.

RESOLVED To note

18/1220 PARISH CLERKS REPORT – SPRINGFIELD ROAD DOG BIN

The dog bin that is attached to a dead-end sign on Springfield Road had been knocked down by the contractors working on the road. Derbyshire County Council will replace the sign and re-attach the dog bin.

RESOLVED To note

- 19/1220 PARISH CLERKS REPORT – VALLEY ROAD FENCING**
Derbyshire County Council is responsible for the fence in this location as it forms part of the publicly maintainable highway. The broken fence has been reported to Derbyshire County Council for repair.
RESOLVED To note
- 20/1220 CORRESPONDENCE RECEIVED - MODS LANE FOOTPATH**
No further updates had been received
RESOLVED To note
- 21/1220 CORRESPONDENCE RECEIVED – NEDDC LEADER MESSAGE**
RESOLVED To note
- 22/1220 CORRESPONDENCE RECEIVED – ACRE LOCK DOWN RESTRICTIONS**
Clerk has submitted an application to North East Derbyshire District Council regarding the possibility of obtaining COVID grant funding while the hall is still closed.
RESOLVED To note
- 23/1220 CORRESPONDENCE RECEIVED – NEDDC EMPLOYMENT AND SKILLS NEWSLETTER**
RESOLVED To note
- 24/1220 CORRESPONDENCE RECEIVED – DALC NOVEMBER NEWSLETTER**
RESOLVED To note
- 25/1220 CORRESPONDENCE RECEIVED – NEDDC LEADERS UPDATE**
RESOLVED To note
- 26/1220 CORRESPONDENCE RECEIVED – NEDDC LOCAL PLAN**
Clerk reported the consultation date had been extended to 31 January 2021.
RESOLVED To note
- 27/1220 CORRESPONDENCE RECEIVED – DCC ROAD CLOSURE**
Road closure notice for Far Lane, Barlow – BT to facilitate cabling works from 20 January 2021. This has been included in the last Parish magazine.
RESOLVED To note
- 28/1220 CORRESPONDENCE RECEIVED – NEDDC SHOP APPY**
RESOLVED To note

- 29/1220** **CORRESPONDENCE RECEIVED – NEDDC LEADERS MONTHLY REPORT**
RESOLVED To note
- 30/1220** **CORRESPONDENCE RECEIVED – COMMONSIDE ROAD UPDATE**
Derbyshire County Council reported that the road slip on Commonside Road is unsafe and the closure was put in place for the safety of all who use the public highway. Derbyshire County Council have to follow certain procedures and protocols starting with a desk top study based on the topography and geological ground conditions, which then leads into the ground investigation. The first and second phase of the COVID lockdown has exacerbated the progress and has delayed this substantially. Derbyshire County Council send thanks to the Council and residents for their patience in this matter.
RESOLVED To note
- 31/1220** **FINANCE REPORT**
RESOLVED Approved the income and expenditure reports for November 2020 along with the bank reconciliations (Appendix 1).
- 32/1220** **DONATION RECEIVED TOWARDS THE MEMORIAL BENCH**
A member of the public sent the Council a donation towards the Memorial Bench purchased for the Village Green. Total amount received in donations is £842.95 cost of the bench was £1,001.00 including delivery.
RESOLVED To note
- 33/1220** **MARKETING OF THE VILLAGE HALL**
RESOLVED Deferred to the next meeting
- 34/1220** **PARKING ISSUES/DOUBLE YELLOW LINES**
Lee Rowley MP was able to speak to Derbyshire County Council on this matter and responded as follows: The reason why the parking bay was omitted was because when Derbyshire County Council was on site marking up the road markings for the contractor, Derbyshire County Council did not feel comfortable formalising a parking bay as people are not supposed to park opposite or within 10 metres of a junction. Derbyshire County Council acknowledge this should have been appreciated before, however the bay is only advisory, has no legal status and therefore motorists can still park there. Derbyshire County Council was proposing to double yellow line this area originally but the consensus at the time was that some people wanted to stop adjacent 'the pump' to look at it. The double yellow lines have been painted as the original proposal which was the most important part of the scheme.

RESOLVED Clerk to establish a virtual meeting with Cllr Foster to discuss the impact of the parking bays not completed opposite Wilkin Hill.

35/1220 MONTHLY INSPECTION REPORT

Cllr Herrmann carried out the monthly inspection.

RESOLVED To note Clerk to defrost the freezer over the Christmas period. Clerk to instruct DCS cleaning to carry out a thorough clean of the kitchen over the Christmas break. Clerk to look at the damaged plaster work on the right hand side of the kitchen door.

36/1220 COVID SECURE PAPERWORK FOR THE VILLAGE HALL

No further updates have been received.

RESOLVED To note

37/1220 MONTHLY HALL INSPECTION REPORTS

RESOLVED Cllr Crowley and Turner to conduct the monthly hall inspection for December.

38/1220 WEEKLY PLAYGROUND INSPECTIONS REPORT

RESOLVED Week commencing 14 December – Cllr Booker

Week commencing 21 December – Cllr Rushby

Week commencing 28 December – Cllr Hall

Week commencing 4 January – Cllr Herrmann

39/1220 RUBBER MATTING FOR ENTRANCE TO RECREATIONAL GROUND

RESOLVED Carnival Committee to ascertain the total area that requires the rubber matting. Carnival Committee are willing to contribute towards the cost.

40/1220 NEDDC PSPO SIGNAGE REQUIREMENT

RESOLVED Clerk contacted A Vickers regarding the additional PSPO information being incorporated onto the existing signage at the Hall. Total cost of £45.00 approved for the signage to incorporate the new PSPO signage.

41/1220 INDEPENDENT PLAYGROUND INSPECTION

RESOLVED Clerk purchased 1 x tin of wet pour for play area surface defects listed in the report. Clerk contacted preschool regarding the issues listed in the preschool area. The manager stated the crates had now been removed and the rest of the report has been issued to the chairperson for action.

- 42/1220 OVERGROWN BORDER ON THE RECREATIONAL GROUND**
It has been reported to the Council that the black thorn hedge has now grown onto the football ground and is in need of cutting back.
RESOLVED Cllr Rushby to obtain a quote from a local resident who runs a business cutting overgrown hedges. The quote obtained will be brought back to the next Council meeting for discussion.
- 43/1220 VENUE HIRE AND IT USAGE CORRESPONDENCE**
RESOLVED Clerk to update current booking form and website with new guidance provided by North East Derbyshire District Council.
- 44/1220 BENCH ON DOBBIN HILL**
RESOLVED Deferred to the next Council meeting due to Cllr Crowley not being able to obtain quotes for the repair work required on the bench.
- 45/1220 SPEEDWATCH UPDATE**
Speed Watch sessions have been cancelled due to COVID tier 3.
RESOLVED To note
- 46/1220 FOOTPATH NEAR RED LANE**
Derbyshire County Council confirmed that an individual can submit an application.
RESOLVED Clerk has sent the links to the application to the member of the public regarding the DMMO application process.
- 47/1220 ACCESS TO MILL LANE AND MILL STREET**
RESOLVED Clerk to arrange a meeting with Cllr Foster regarding progressing this matter.
- 48/1220 NEIGHBOURHOOD WATCH SCHEME**
Clerk reported no volunteers had come forward to run the scheme.
RESOLVED To include the Neighbourhood Watch Scheme in the Parish Magazine for an additional month.
- 49/1220 LEE BRIDGE OWNERSHIP**
The structure called Lee Bridge is located on an unclassified section of the public highway called Keepers Lane and is also shown on maps to carry a public bridleway. The structure is Grade II listed. The bridge has previously been assessed by Derbyshire County Council to determine its safe carrying capacity and is currently rated to carry 40.0T GVW (Gross Vehicle Weight); this means it can carry all normal vehicles that currently use the highway. The structure is on a highway at public expense, in this case by the County Council. Derbyshire County Council visually inspected the structure on 20 October, the structure was found to be in an overall fair condition and is fit for

purpose and safe for all current users; there does not appear to have been any significant recent deterioration in condition compared to previous inspections that Derbyshire County Council carry out every 2 years. The structures parapets have minor defects with loss of mortar, minor stones missing and some vegetation growth. The unmetalled surfacing over the bridge has minor depressions which hold small areas of ponding water, however, this defect does not critically affect the overall condition of the structure.

RESOLVED To note

50/1220 RE-OPENING OF THE BARLOW BOOK EXCHANGE

RESOLVED Book exchange to remain closed.

51/1220 GRIT BIN REFILL LIST

RESOLVED Cllr Rushby to email list through to the Clerk regarding grit bins checked in the Village. No grit bins require refilling this year.

52/1220 CLIMATE STRATEGY

Cllr Booker is the Parish Council's Climate Champion. Cllr Booker has received a climate pack from North East Derbyshire District Council which they are currently working through.

RESOLVED To note

53/1220 BARLOW HISTORY GROUP COLLECTIONS

Cllr Herrmann stated that a computerised catalogue is available with the collection and will be saved onto a memory stick for the Parish Council. The collection includes material from Barlow, Cutthorpe and Milthorpe parish which can not be sorted into areas. Councillors to discuss where the collection can be stored at the Village Hall.

RESOLVED Deferred to the next meeting

54/1220 COUNCIL WEBSITE

RESOLVED Clerk to update the website and ensure all material is up to date. The IT company used by the Council are also tasked with looking at a booking system calendar to be installed onto the website.

That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.

55/1220 PRESCHOOL CLASSROOM UPDATE

RESOLVED Working group to consider all proposals and defer any decisions regarding this project for 2 months. Clerk to schedule a Zoom meeting for the working group to discuss the project further in January 2021.

56/1220 **BYE LAWS REVIEW AND DEEDS UPDATE**
Clerk reported no movement regarding this matter due to the current
COVID situation
RESOLVED To note

57/1220 **ITEMS FOR JANUARY AGENDA**
RESOLVED No additional agenda items received.

58/1220 **NEXT MEETING**
RESOLVED Zoom meeting on 4 January 2021

The meeting closed at 9.46pm

Signed

Chairperson Date 4 January 2021

Appendix 1

<u>Nov 2020</u>	<u>Cheque Requests</u>					
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>	
D/D	Plusnet	Broadband - Hall	£ 27.50	£ 5.50	£ 33.00	
D/D	British Gas	Electric Bill - 29/07 to 27/10/20	£ 271.57	£ 13.57	£ 285.14	
BACS	Online Playgrounds	Wetpour	£ 93.00	£ 18.60	£ 111.60	
BACS	DCS Cleaning	Hall Cleaning	£ 161.89	£ 32.38	£ 194.27	
BACS	HMRC	Payroll - November 2020	£ 135.00	£ -	£ 135.00	
BACS	Miscellaneous	Payroll - November 2020	£ 603.70	£ -	£ 603.70	
BACS	NEDDC	Emptying Dog Bins (April-June 2020)	£ 380.64	£ 76.13	£ 456.77	
BACS	NEDDC	Emptying Dog Bins (July-Sep 2020)	£ 380.64	£ 76.13	£ 456.77	
BACS	Marmax Recycled	2 x Picnic Tables	£ 1,153.00	£ 230.60	£ 1,383.60	
BACS	Business Stream	Sewerage Charges	£ 19.55	£ -	£ 19.55	
BACS	Allbright Windows	Window Cleaning 20/11/20	£ 10.00	£ -	£ 10.00	
BACS	William Brindley	Grass Cutting	£ 230.00	£ -	£ 230.00	
BACS	Wish Cloud Ltd	Annual Email and Web Hosting	£ 180.00	£ -	£ 180.00	
BACS	W G Pollard	Lock and Key	£ 14.57	£ 2.91	£ 17.48	
BACS	Viking Direct	Stationery	£ 32.72	£ 6.54	£ 39.26	
BACS	Viking Direct	Stationery	£42.33	£8.47	£50.80	
			<u>£3,736.11</u>	<u>£470.83</u>	<u>£4,206.94</u>	

Nov-20

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	Lee Rowley	300011	£ 50.00		
	Online Playgrounds		£ 111.60		
	DCS Cleaning		£ 194.27		
	HMRC		£ 135.00		
	Miscellaneous		£ 603.70		
	Business Stream		£ 19.55		
	NEDDC		£ 456.77		
	NEDDC		£ 456.77		
	Allbright		£ 10.00		
	William Brindley		£ 230.00		
	Wish Cloud Ltd		£ 180.00		
	W G Pollard		£ 17.48		
	Viking		£ 39.26		
	Viking		£ 50.80		
	B/Fwd Balance 2018/19		£23,725.15		
	PLUS INCOME SHEET (April - Mar 21)		£52,800.97		
	PLUS UNPRESENTED PAYMENTS				
		CHQS	£50.00		
		D/D		Unity Curr	£45,899.22
		BACS	£2,505.20	Unity Res	£5,039.46
	Sub Total		£79,081.32		
	MINUS EXPENDITURE (April - Mar 21)		£28,142.64		
			<u>£50,938.68</u>		<u>£50,938.68</u>