

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5TH FEBRUARY 2018 AT THE VILLAGE HALL, BARLOW

- Present:** Councillors Mrs J. Brougham, T. Crowley, D. Curtis, Mrs J. Hunter, J. Rushby, Mrs. J. Siddall and S. Woodhouse.
- Also in attendance:** Clerk Mrs A. Jones, District Councillor Huckerby.
- 215/17** **Apologies for Absence**
Councillors B. Allcock and County Councillor Foster had sent apologies.
- 216/17** **Variations to the Order of Business**
It was agreed that Planning be brought forward to minute 220/17.
- 217/17** **Declaration of Members' Interests**
There were no declarations of Members' Interests.
- 218/17** There were no requests for dispensations for Members with DPI's.
- 219/17** **Public Participation/Report of the Police/District and County Councillors.**
- a) No members of the public were present.
 - b) There was no police report.
 - c) District Councillor Huckerby's report is covered under Planning.
There was no County Councillor's report.
- 220/17** **Planning**
Councillor Huckerby gave an update on the progress of Planning Applications previously considered by BPC.
- a) 17/01332/FL Barlow Woodseats Hall. No further information.
 - b) 17/01324/FLH Reservoir House, Wilday Green. Being refused through Delegated Powers for reasons of overdevelopment of green belt.
 - c) 17/01320/FLH Byways, Millcross Lane. A revised application for a reduced scale development is being submitted. Await details.
 - d) 17/01313/FLH Carport 45, Valley Road. Revised Scheme. No comments on previous application. This was received too late for February agenda so will be on the formal March agenda, but Cllrs informally indicated they had no objection to the application.
 - e) 17/00059/TCN56 The Telecommunications Mast East of Mill Farm, Crow Hole. Cllr Huckerby reported that despite the many letters of objection by the Parish Council and residents this application has been allowed on appeal. BPC registered its extreme disappointment at this outcome.
- 221/17** Referring to January minute 207/17.1 Community Clean-Up using Community Service offenders, and that BPC had decided not to use this service, Cllr Huckerby advised that several other local Parish Councils have made the same decision based on experiences. Cllr Crowley had been asked by a resident why BPC would not take advantage of the service. The Clerk was asked to include a note of explanation in the Parish Magazine. (*Clerk's note: Alleged criminal damage to Unstone Community Hall and 'casing' of properties in Holmesfield.*) Cllr Huckerby left the meeting at this point.

222/17

Minutes of the Previous Meeting

The minutes of the BPC meeting on 8th January 2018 had been circulated.

RESOLVED: That the minutes of 8th January 2018 were approved as a true record and signed by the Chair, Cllr Hunter.

223/17

Matters Arising - None

224/17

Clerk's Report/Correspondence

- .1 The new Chair of the Carnival Committee had asked if the committee could have free hire of the village hall for committee meetings. BPC considered that as a non-profit making/fundraising group acting entirely for the benefit of residents of Barlow it would be wholly appropriate to allow free use of the hall for their monthly committee meetings. The Clerk will advise Carnival Committee. *(Clerk's note: Carnival Committee have subsequently decided to continue to hold their meetings at The Hare & Hounds which is a strong supporter of Barlow Carnival.*
- .2 The hirer had asked if the Ashgate Hospicecare 'Care for a Cuppa' booking on Saturday 24th February 1.30 – 4.30 pm could be free of charge as it is a charity fundraising event. BPC agreed this would be a free of charge hire.
- .3 BPC agreed to make a £200 donation towards the running costs of the Parish Magazine, in recognition that the magazine fulfilled an essential service in communicating Parish Council business to residents. It was agreed to review this on an annual basis. The donation will be on the March Financial Report.
- .4 The Open Gardens organisers had requested that the hall toilets be made available to visitors to the village for the Open Gardens event on Sunday 1st July. It was agreed the hall front door could be left open for this event, but the door into the main hall and kitchen could be locked, allowing access to the toilets for visitors. It was also agreed that the Village Hall Car Park could be used free of charge by coaches bringing visitors to the village for the event. Event organisers to steward both these arrangements.
- .5 A complaint had been received from a resident regarding rotted green waste being delivered to land off Wilday Green, involving large vehicles using narrow lanes and a weight restricted bridge at unsociable times of day. The Clerk had made enquiries with Derbyshire County Council Highways and the Environment Agency and established that all necessary permissions had been obtained and regulations were being adhered to. The resident has been sent the relevant information. It was agreed that no further action by BPC was appropriate.
- .6 A resident had complained about Pot Holes in Bridleway PROW64. The Clerk will report this to DCC to ask for repairs to be carried out. BPC also agreed that part of the footpaths maintenance budget would be allocated to repair work on PROW64 if necessary. The resident has been advised.
- .7 Barlow Village Website management. The Clerk had reviewed a number of local Parish Council Websites and compared costs with level of service. The Chair had also acquired a quote from a website service provider which was discussed. It was agreed to pursue enquiries with Peak Press Wordpress Web Design and Development with a view to them taking over from Park Hall in October when Park Hall ceases to operate.
- .8 Big Things – art projects. An email had been circulated regarding a request from a private company for Parish Council involvement in large scale art projects within local communities. This was noted. It was felt there are higher priorities for BPC at the present time.

224/17 .9 Community Speed Watch Progress report – PCSO 12812 Stefan Broadhead had supplied the vetting forms for the Speed Watch Volunteers. These had been circulated to volunteers and are being completed and returned via the Clerk. PCSO Broadhead had advised a maximum of 8 volunteers for the initial training session. Volunteers over this number are being advised they will be put forward for a ‘second wave’ at a time still to be agreed. The training session arrangements are still in progress. The Clerk was asked to copy in MP Lee Rowley and County Councillor Angelique Foster on correspondence regarding the setting up of the Community Speed Watch.

225/17 **Financial Report**

- .1 The Clerk presented the balances of the Reserve and Current Accounts with itemised transactions since the previous balances. The Financial Report is given at Appendix A and includes income and expenditure. This was received.
- .2 Accounts for Payment were approved as listed. (Clerk’s note: An apparent anomaly over hall bookings deposits (due to timing of payments) will be rectified by an item on the March accounts.
- .3 Budget. It was not clear from finance records which individual items of expenditure were included under various budget headings from previous years. It would involve checking individual invoices for all cheque payments over 2 years to give an exact running comparison. Councillors felt that such detail was not required for the purposes of setting the budget for 2018/19. The Clerk will give a detailed breakdown of 2017/18 income and expenditure and Councillors will assess where changes are expected for 2018/19 income and expenditure. The Clerk will circulate the figures ahead of the March meeting. It was noted that various suggestions from the Village Survey would need to be costed, and provision must be made for maintenance costs which will arise over the coming years. It would be necessary to review hire charges, especially for the school use which is overdue for review.

226/17 **Village Hall/Recreation Ground Issues**

- This month’s inspection was carried out by Cllrs Siddall and Rushby on 13th January at 3.00 pm. The report was given at the meeting.
- i) Storage room – chairs and tables in chaos. It was agreed to put tape on the floor to mark the line for chair stacks and put a photograph on the wall to show proper storage. Cllr Rushby will supply photograph for Clerk to laminate. All users to be told that charges will apply if the hall is left in an unacceptable state.
 - ii) Oven and grill needed cleaning.
 - iii) The Smoke alarm in the chair storage room needed new battery (sorted).
 - iv) The clock in Committee Room needed new battery (sorted).
 - v) The Clerk needed assistance re spec. for replacement bulbs and fluorescent tubes (too high to check without help.) 4’ slim L58W535 fluorescent tubes required for back room and kitchen. Boiler room is a standard bayonet. Hall tubes to be checked. (Clerk’s note: Philip Pickering has since offered to help.)
 - vi) Grit shovel is on order (also free snow shovel on offer with grit shovel.)
 - vii) Cllrs Allcock and Brougham are on the schedule for the March inspection.
 - viii) Weekly Visual Playground inspections are now in place. Cllr Rushby to 23rd February, Cllrs Crowley and Woodhead to alternate thereafter.

227/17

Outcome of Village Hall Committee Meeting 29th January 2018.

- i) All feedback regarding the new cleaning company was positive.
- ii) It was requested to put a white 'screen' on the wall for presentations. Agreed.
- iii) School had requested a permanent notice board. Agreed (subject to space).
- iv) School would like a key to storage room. Agreed (Clerk to arrange.)
- v) Re-organisation of storage. Carnival, Karate and School to arrange a session. (Clerk to liaise)
- vi) Could cleaning equipment be made more accessible to regular users. Agreed. (Clerk to arrange keys.)
- vii) Grit shovel and plasters needed (already on order).
- ix) More substantial issues – a good discussion on hall layout, potential for moving the kitchen to the back room, lower toilets and sinks for Pre-School and School. This item to be c/f to a future meeting.
- x) Badgers. The Clerk to obtain advice on options from Natural England. (In hand) It was queried if there was potential to move the football pitch within the field.
- xi) The idea of a War Memorial was welcomed. It was considered that the Village Green might be a more accessible location for viewing the Memorial. It was agreed to involve the school in a competition for the design, but parameters needed to be agreed first. C/f to March meeting.

228/17

DALC Circulars up to and including 3/2018 had been circulated. Cllr Siddall would have liked to attend the advertised New Councillor Training Session, but they always seemed to be on Mondays when she is not available. The Clerk will ask DALC if alternative days are possible.

229/17

Issues raised by Councillors

- .1 It was agreed to involve the school children in designing signage for speeding.
- .2 It was agreed that formal nominations for Chair and Vice Chair will be made at the April meeting in preparation for voting at the May meeting.
- .3 At the Open Gardens Day on Sunday 1st July the organisers had requested to put a display and a plant stall on the green by the bottom well. BPC supported this. It was further commented that the Millennium Garden is looking a bit scruffy and BPC would be prepared to financially support some replanting and tidying up.

230/17

Any Other Business

- .1 Dates of Meetings. In view of forthcoming Bank Holidays, it was agreed to change the dates of meetings as follows – The April meeting to be held on Tuesday 3rd April, the May meetings to be held on Tuesday 1st May – The Annual Parish meeting starting at 7.00 pm followed by the BPC meeting at 7.30 pm.
- .2 Cllr Rushby suggested that BPC ask the PCC if it would be willing to have the new BPC noticeboard at the south end of the village inside the churchyard alongside the Church noticeboard. Perhaps BPC could pay for a new larger (double) noticeboard to replace the existing church noticeboard for the Church and BPC to have half each. It was agreed that Cllr Rushby will put the suggestion to the PCC.

231/17

Date of Next Meeting – 7.30 pm, Monday 5th March 2018, Barlow Village Hall.

232/17

Items noted for the February 2018 agenda

None other than already minuted.

APPENDIX A. BARLOW PARISH COUNCIL FINANCIAL REPORT TO MEETING 5th FEBRUARY 2018

Item	Balance	Variance
Balance of Business Current Account No. 80093299 at 02/01/18	£23,405.03	
Balance of Business Current Account No. 80093299 at 30/01/18	£22,095.80	(£1,309.23)
Balance of Business Reserve Account No. 00462128 at 27/11/17	£21,755.31	
Balance of Business Reserve Account No. 00462128 at 02/01/18	£21,755.31	0

PAID OUT - Cheques cleared between 2nd January 2018 and 30th January 2018

Chq.no./DD	To	Detail	TOTAL
002570	R Brougham	Digging Work at Village Hall	£50.00
002571	T Crowley	Christmas Tree	£180.00
002572	DCS Cleaning	Village Hall Cleaning	£474.90
002573	A Dunham	Grit bin refills	£51.97
002574	A P Jones	Wages and expenses	£500.07
002576	S Johnson	HH Deposit refund	£15.00
002577	E. Portsmouth	HH Deposit refund	£50.00
002579	J. Bacon	HH Deposit refund	£25.00
002580	Yorkshire Water		£50.29
DD	Eon	Electricity for hall	£133.00
DD	Plusnet	Internet for hall	£39.00
TOTAL			£1,569.23

Cheques unpresented

Chq.no./DD	To	Detail	TOTAL
2543	A Preston	Gratuity (previously reported)	(£981.27)
2578	B. Allcock	Christmas Decorations	£16.04
2575	S Abrahams	HH Deposit refund	£35.00

Income Banked since report of 2nd January 2018

Receipt.	Payer	Detail	TOTAL	Cum.
100986	S Johnson	Hall Hire	£90.00	
	P Weston Karate	Hall Hire classes to 31/11/2017	£105.00	
	Keep Fit	Hall Hire classes December 2017	£40.00	
	K Priestley	Hall Hire Deposit	£25.00	£260.00

Accounts Payable - Cheques to be issued 5th February 2018

Chq. no.	To	Detail	NET	VAT	TOTAL	Cum.
2581	S Woodhouse	Key Safe	£58.25	£11.65	£69.90	
2582	Viking	Printer paper etc.	£34.88	£6.98	£41.86	
2583	A Dunham	Refilling Grit Bins	£55.72	£11.14	£66.86	
2584	DCS Cleaning	January	£395.75	£79.15	£474.90	
2585	NEDDC	Dog bins Oct - Dec	£236.67	£47.33	£284.00	
2586	HMRC	Income Tax			£149.64	
2587	A Jones	Wages & Expenses			£457.79	
2588	H. Cutler	HH deposit refund			£25.00	
2589	K. Priestley	HH deposit refund			£50.00	£1,619.95

APPENDIX A**BARLOW PARISH COUNCIL FINANCIAL REPORT TO MEETING 8th JANUARY 2018****PAID OUT - Cheques cleared between 28th November 2017 and 2nd January 2018**

Chq.no./DD	To	Detail	NET	VAT	TOTAL
2566	Viking	Ink cartridges and stamps	£95.98	£8.00	£103.98
2567	Green Bean	Annual Garden maintenance			£470.00
2568	A Jones	Clerks wages & expenses			£713.26
2569	HMRC	Tax			£315.69
DD	Eon	Electricity			£133.00
DD	Plusnet	Wifi			£39.00
TOTAL					£1,774.93

Cheques unrepresented

Chq.no./DD	To	Detail	NET	VAT	TOTAL
2543	A Preston	Gratuity			£981.27

Income Banked since report of 27th November 2017

Receipt.	Payer	Detail	TOTAL	Cum.
100985	S. Abrahams	HH 16/12/2017	£55.00	
	Y. Farmers	HH up to October 2017	£136.00	
	J. Branson	HH 14/01/2018	£65.00	
	H. Cutler	HH 04/02/2018	£25.00	
	Keep Fit	HH November 2017	£40.00	
	Carnival Committee	Donation	£200.00	£521.00
BACS	DCC	HH Barlow School	£375.00	
BACS	Barlow Pre-School	HH Pre- School November 2017	£230.00	£1,126.00

Accounts Payable - Cheques to be issued 8th January 2018

Chq. no./DD	To	Detail	NET	VAT	TOTAL	Cum.
002570	RJB Services	Work on Drains			£50.00	
002571	T. Crowley	Christmas Tree			£180.00	
002572	DCS	Hall Cleaning	£395.75	£79.15	£474.90	
002573	A Dunham	Grit Bins	£43.31	£8.66	£51.97	
002574	A Jones	Clerk's wages/Exes			£500.07	
002575	S. Abrahams	Hall Hire refund			£35.00	

002576	S. Johnson	Hall Hire refund			£15.00	
002577	E. Portsmouth	Hall Hire refund			£50.00	
002579	J. Bacon	Hall Hire refund			£25.00	
002578	B. Allcock	Xmas Decorations	£14.70	£1.34	£16.04	
002580	Yorks. Water	Sewerage to 28/11/17			£50.29	£1,448.27

Appendix B sent separately