

# BARLOW PARISH COUNCIL

## MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5<sup>TH</sup> MARCH 2018 AT THE VILLAGE HALL, BARLOW

**Present:** Councillors Mrs J. Brougham, T. Crowley, D. Curtis, Mrs. J. Siddall and S. Woodhouse.  
**Also in attendance:** Clerk Mrs A. Jones.

**233/17** **Apologies for Absence**

Councillors B. Allcock Mrs J. Hunter, J. Rushby, District Councillor Huckerby and County Councillor Foster had sent apologies.

**234/17** In the absence of Cllr Mrs J. Hunter, the Vice Chair Cllr D. Curtis chaired the meeting.

**235/17** **Variations to the Order of Business**

There were no variations to the order of business, but it was agreed that with several Councillors absent, some of the weightier matters would be deferred to a fuller meeting, as individually minuted below.

**236/17** **Declaration of Members' Interests**

There were no declarations of Members' Interests.

**237/17** There were no requests for dispensations for Members with DPI's.

**238/17** **Public Participation/Report of the Police/District and County Councillors.**

- a) No members of the public were present.
- b) PCSO Stefan Broadhead had sent a report – 2 thefts and 1 attempted theft.
- c) There was no District Councillor or County Councillor's report.

**239/17** **Minutes of the Previous Meeting**

The minutes of the BPC meeting on 5<sup>th</sup> February 2018 had been circulated.

**RESOLVED:** That the minutes of 5<sup>th</sup> February 2018 were approved as a true record and signed by the meeting Chair, Cllr Curtis.

**240/17** **Matters Arising - None**

**241/17** **Clerk's Report/Correspondence**

- .1 Pot Holes in Bridleway PROW64. (Refer to February minute 224/17.6) In response to the Clerk's enquiry DCC had inspected the Bridleway and advised that the pot holes are caused by the vehicles using the Bridleway, and the responsibility for repair lies with the owners of the vehicles. After some discussion it was agreed that it would not comply with the Parish Council's Financial Regulations for BPC to spend public money on repairs to any facility which is the responsibility of private individuals. Also, it would be a contravention of the Parish Council's legal obligations and duties. The Clerk will advise the resident accordingly.
- .2 The Clerk is in the process of arranging a meeting with Alex Kingsley of Peak Press with a view to looking at options for a new website service.
- .3 The organisers of the proposed proms type event in the Recreation Field on 2<sup>nd</sup> June 2018 have advised that due to unforeseen circumstances this will now have to be postponed to 2019.
- .4 Community Speed Watch Progress report – The first 8 Speed Watch Volunteers had all completed the vetting forms and the Clerk had now sent these to PCSO 12812 Stefan Broadhead who will carry out the vetting process. The training session arrangements are still in progress for when vetting is completed.
- .5 The Carnival Committee has notified BPC that it is going to propose a change to the Committee's constitution at its meeting on 12<sup>th</sup> March 2018. The proposal is for the Officers to have use of a bank debit card on the Carnival Committee's bank account to enable purchases to be made more efficiently. NOTED.

- 242/17**
- a) **Planning Applications for Consultation**
- i) 18/00119/FL Proposal: Application for change of use of land to equestrian and construction of equestrian arena for personal use. Spitewinter Farm, Spitewinter Lane. BPC had no objections but noted that Highways had given a restriction that it be for personal use only.
- ii) 18/00120/FLH Proposal: Application for two-storey front and side extension and first floor extension with raising of ridge height (Revised scheme of 17/01320/FLH. Byways, Millcross Lane. BPC noted that the revised scheme had taken the proposed garage off the plan and some other reductions in scale, such that BPC had no objections.
- b) **Planning Applications for information.**
- i) 18/00133/FLHPD Notification under householder neighbour consultation scheme for single storey rear extension (Revised scheme of 17/00313/FLHPD) at Highbrook, Far Lane. NOTED.
- c) **Planning Decisions to be noted**
- i) 17/01313/FLH Proposed construction of an oak framed carport with integral shed (Revised scheme of 12/01102/FLH) at 45 Valley Road for Mr Joyce. CONDITIONALLY APPROVED - 16 February 2018. NOTED
- ii) NED17/01324/FLH Proposed underground leisure extension following removal of void under/around/to existing swimming pool. Addition of rooflight (flat). Sedum roof in lieu of pool cover and retention of existing pool apron or removal (Amended Scheme of 16/01281/FLH) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr John Hill. REFUSED - 22 February 2018. NOTED

- 243/17**
- Financial Report**
- .1 The Clerk presented the balances of the Reserve and Current Accounts with itemised transactions since the previous balances. The Financial Report is given at Appendix A and includes income and expenditure. This was received.
- .2 Accounts for Payment were approved as listed.
- .3 Budget. The Clerk had circulated figures for income and expenditure for 2017 for consideration in preparation for the drafting of a budget for 2018. Also circulated were costs for purchase of items identified as priorities in the Village Survey. It was noted that other costs such as installation would also need to be taken into consideration. After some general discussion it was agreed to carry this item forward to a meeting of a fuller Council.

- 244/17**
- a) **Village Hall/Recreation Ground Issues**
- This month's inspection was carried out by Cllrs Brougham and Woodhouse on 17<sup>th</sup> February. The report was given at the meeting.
- b)i) Storage room – chairs and tables were in order but the light not working. (*Clerk's note: Cllr Crowley will purchase and fit a replacement tube.*)  
Tape has been put on the floor to show storage area. The photographs had not been clear enough to print. Cllr Rushby will retake them.
- ii) Kitchen bin lid missing. (Clerk to purchase 2 new bins).
- iii) The wheelchair is still in the store room. The Clerk has been unable to find anyone who will take it. Cllr Crowley will dispose of it appropriately.
- iv) Barlow Kingston Rovers still consider the pitch unplayable. The Clerk is investigating options.
- v) We now have a list of all the light bulbs/tubes required for the hall. The Clerk will organise a small supply to be kept on the premises.
- vi) Damage to the Committee Room door hinges was noted. It was agreed that Cllr Crowley will fit longer screws and a door stop.
- vii) Next inspection will be by Cllrs Crowley and Curtis 10<sup>th</sup> March 2018.
- viii) Weekly inspections of the Play Area had been carried out and reports noted.  
The bench under the tree requires preservative treatment. (Clerk to request Green Bean to treat accordingly.) Noted that there was snow on the ground.
- ix) The boat is showing signs of deterioration on the surface (incorrect screws used?) (Clerk to contact Simon Ward – email sent 13/03/2018).
- x) Review of the 'To Do List' to be deferred to the April meeting for consideration by full Council.

- c) The NEDDC quote for 2018 Grounds Maintenance was considered. It was agreed to stay with NEDDC for the 2018 season. It was agreed to put this issue as an agenda item for September 2018. The Clerk is to ask NEDDC for mowing to be timed appropriately for School Sports Day and Carnival.

**245/17**

Recovering of the Hall chairs. This item was c/f to the April agenda.

**246/17**

DALC Circulars up to and including 4/2018 had been circulated. It was noted that guidelines on GDPR were included. This to be an agenda item for the April meeting.

**247/17**

**Issues raised by Councillors**

- .1 Wind turbine/solar panels at the Village Hall/Recreation Ground. The Clerk will enquire with the Energy Saving Trust for advice about what might be possible and bring to a future meeting.
- .2 Meet your Parish Councillor – c/f to a future meeting.
- .3 To agree parameters for a War Memorial ‘competition’. It was agreed that all residents – adults and children from the village and from Barlow Primary School would be invited to take part in a competition to design a War Memorial for Barlow which will be installed in the border of the Village Green on Valley Rise. The Clerk will put a note in the Parish Magazine and also email the Head teacher. There will be no restriction on materials, and whilst there is no specific restriction on size, entrants are asked to consider the size of the border and design a Memorial which would not look too large for its setting. The Memorial will not have names of individuals but will be to commemorate the fallen of the Parish of Barlow in all conflicts. The deadline for entries to be submitted will be 15<sup>th</sup> May, to allow time for the Memorial to be made in time for installation for November 2018 Remembrance Day, the First World War Centenary. The Clerk will circulate a draft for a magazine item for all Councillors to give feedback.

**248/17**

**Any Other Business**

- .1 There have been lots of issues with Broadband in the village recently. The Clerk will write to BT to ask for an update on current service levels.

**249/17**

**Date of Next Meeting** – 7.30 pm, Tuesday 3<sup>rd</sup> April 2018, Barlow Village Hall. Note change of day from Monday to Tuesday to allow for Bank Holiday on Easter Monday.

**250/17**

**Items noted for the April 2018 agenda** - as minuted above.

## Appendix A

**BARLOW PARISH COUNCIL FINANCIAL REPORT TO MEETING 5<sup>th</sup> MARCH****2018**

Item	Balance	Variance
Balance of Current Account No. 80093299 at 30/01/18	£ 22,095.80	
Balance of Current Account No. 80093299 at 26/02/18	£ 20,759.46	((£1,336.34)
Balance of Reserve Account No. 00462128 at 30/01/18	£ 21,755.31	
Balance of Reserve Account No. 00462128 at 26/02/18	£ 21,756.29	+.98p (int.)

**PAID OUT - Cheques and payments cleared between 30<sup>th</sup> January 2018 and 26<sup>th</sup> February 2018**

Chq.no./DD	To	NET	VAT	TOTAL
2575	S Abrahams - Hall Hire Deposit refund			£ 35.00
2581	S Woodhouse - Key safe	£ 58.25	£ 11.65	£ 69.90
2582	Viking - Printer Paper etc.	£ 34.88	£ 6.98	£ 41.86
2583	A Dunham - refilling grit bins	£ 55.72	£ 11.14	£ 66.86
2584	DCS Cleaning - January	£ 395.75	£ 79.15	£ 474.90
2585	NEDDC - Dog bins Oct - Dec.	£ 236.67	£ 47.33	£ 284.00
2586	HMRC Income Tax			£ 149.64
2587	A Jones - wages and expenses			£ 457.79
2589	K. Priestley - Hall hire deposit refund			£ 50.00
DD	Plusnet Internet for hall			£ 39.00
DD	Eon - electricity for hall			£ 133.00
<b>TOTAL</b>				<b>£1,801.95</b>

**Income Banked since report of 30<sup>th</sup> January 2018**

Receipt.	Payer	£	TOTAL
BACS	NEDDC refund of overpayment from previous year	£ 25.61	£ 25.61
100987	Barlow Hunt	£ 30.00	
	Keep Fit	£ 40.00	
	H. Cutler	£ 30.00	
	K. Priestley (Hall Hire and additional £25.00 deposit)	£ 112.50	
	Photographers	£ 50.00	£ 262.50
100988	G. Power	£ 25.00	
	Caravan Club	£ 50.00	
	L. Hinchcliffe	£ 102.50	£ 177.50
			<b>£ 465.61</b>

**Cheques not yet presented**

Chq.no./DD	To	NET	VAT	TOTAL
2543	A Preston (previously reported) gratuity			-£ 981.27
2578	B. Allcock (previously reported) Christmas decs.			-£ 16.04
2588	H. Cutler Hall hire deposit refund			£ 25.00

**Accounts Payable - Cheques to be issued 5<sup>th</sup> March 2018**

Chq. no./DD	To	NET	VAT	TOTAL
DD	Waterplus - water supply			£ 53.51
2590	Yorks. Water Sewerage Charges			£ 36.44
2591	Viking - Snow Shovel, grit shovels and plasters	£ 26.25	£ 5.25	£ 31.50
2592	British Gas 21/10/2017 - 24/01/2018	£ 585.54	£ 29.27	£ 614.81
2593	A. Dunham - refill grit bins	£ 140.00	£ 28.00	£ 168.00

2594	NEDDC - Annual Maintenance	£ 1,147.18	£ 229.44	£1,376.62
2595	Church - Donation to magazine			£ 200.00
2596	A Jones - wages and expenses			£ 432.78
2597	HMRC - tax			£ 59.35
2598	DCS Cleaning - February	£ 395.75	£ 79.15	£ 474.90
		£ 2,294.72	£ 371.11	<b>£3,447.91</b>