



MINUTES OF THE BARLOW PARISH ANNUAL COUNCIL MEETING HELD ON MONDAY 13 MAY 2024 AT BARLOW VILLAGE HALL

PRESENT Councillors Cllr Hall (Chair), Herrmann, Ibbotson, Marshall, Siddall and Taylor

IN ATTENDANCE Emma Smith (Parish Clerk)

No members of the public

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- 01/0523 ELECTION OF CHAIR**
RESOLVED Cllr Hall was elected Chair and signed the acceptance of Office.
- 02/0523 ELECTION OF VICE - CHAIR**
RESOLVED Cllr Herrmann was elected Vice-Chair and signed the acceptance of Office.
- 03/0524 APOLOGIES FOR ABSENCE**
 Cllr Brougham
 Cllr Cribley
 Cllr Pamela Jones – District Councillor
 Cllr Foster – County Councillor
- 04/0524 VARIATION TO THE ORDER OF BUSINESS**
 No variation to the order of business.
- 05/0524 DECLARATION OF MEMBERS INTEREST**
 No declarations of interest.
- 06/0524 CONFIDENTIAL ITEMS**
 No confidential matters
- 07/0524 PUBLIC SPEAKING**
 No public were in attendance at the meeting.
- 08/0524 MINUTES OF THE PARISH COUNCIL MEETING 8 APRIL 2024**
RESOLVED Council approved the minutes of the Parish Council meeting held on 8 April 2024.
- 09/0524 MATTERS ARISING FROM THE MINUTES**
 No matters arose from the minutes.
RESOLVED noted.
- 10/0524 STANDING ORDERS**
RESOLVED Approved standing orders no amendments made
- 11/0524 FINANCIAL REGULATIONS**
RESOLVED Approved Financial regulations no amendments made
- 12/0524 CODE OF CONDUCT**
RESOLVED Approved code of conduct no amendments made
- 13/0524 PRIVACY POLICY**
RESOLVED Approved privacy policy no amendments made
- 14/0524 COMPLAINTS POLICY**
RESOLVED Approved complaints policy no amendments made

- 15/0524** **EQUAL OPPORTUNITIES POLICY**
RESOLVED Approved equal opportunities policy no amendments made
- 16/0524** **FREEDOM OF INFORMATION POLICY**
RESOLVED Approved freedom of information policy no amendments made
- 17/0524** **HEALTH AND SAFETY POLICY**
RESOLVED Approved health and safety policy typos within policy to be corrected.
- 18/0524** **RETENTION POLICY**
RESOLVED Approved retention policy no amendments made
- 19/0524** **VEXATIOUS POLICY**
RESOLVED Approved vexatious policy no amendments made
- 20/0524** **CALENDAR OF MEETINGS FOR 2024/25**
RESOLVED Approved the calendar of meeting dates
- 21/0524** **UNITY TRUST BANKING ARRANGEMENTS**
RESOLVED approved Clerk, Cllr Hall, Brougham and Siddall to continue to be banking signatories.
- 22/0524** **PLANNING APPLICATIONS FOR CONSULTATION**
24/00276/FL – Construction of replacement outbuilding following collapse of existing outbuilding at Barlow Croft, Barlow Lees Lane, Barlow
RESOLVED no comments.
- 23/0524** **PLANNING DECISIONS**
24/00053/LB – Single storey rear extension within vicinity of listed building at Bluebell Woods Cottage, Barlow Lees Lane, Barlow -
Conditionally approved 28 March 2024
- 24/0524** **ANY OTHER PLANNING MATTERS**
No other planning matters.
- 25/0524** **PLANNING APPLICATIONS CIRCULATED AT THE MEETING**
- 24/00335/FL – Proposed new double garage (affecting the setting of a Listed Building) at Bole Hill House, Grange Lane, Bolehill, Barlow
RESOLVED no comments.

- 24/00336/LB – Proposed new double garage (affecting the setting of a Listed Building) at Bole Hill House, Grange Lane, Bolehill, Barlow
RESOLVED no comments
- 24/00362/DISCON - Application to discharge conditions 2 (Phase 1 Contaminated Land Assessment), 5 (CEMP), 7 (Access track and Walling details) and condition 8 (Hedge details) pursuant to planning application 23/00084/FL at Furnace Farm Furnace Lane Barlow Dronfield
RESOLVED no comments.

26/0524 DISTRICT COUNCILLOR REPORT

Cllr Jones was not in attendance and nothing to report.

27/0524 COUNTY COUNCILLOR REPORT

Cllr Foster was not in attendance. Cllr Foster forwarded a report from a Derbyshire County Council Officer regarding Commonside Road

“I appreciate that having such an open ended situation like right now is frustrating for local residents but unfortunately we are not able to source the funding for a repair at this point due to other more significant landslips that require priority. Adding onto this there is also a potential slip further along the road from the current one which is inactive at the moment but could restart if the road were reopen to heavy traffic again, but I would need to confirm this with a specialist geotechnical engineer to know this for sure.

I did recently meet up with a member of the public who lives on the road to chat about the future of the road and what can be done in the meantime. As such we currently have plans to replace the current barriers with more long-lasting ones, potentially concrete road barriers or maybe timber handrails. I have a meeting on site next week to determine what our opinions are but the road will remain open to pedestrians, bikes and horses as it is now.

During that meeting I floated the idea that if we are not able to get funding then we would be looking into downgrading the road, as Barlow common does have multiple routes in and out and Commonside Road is not a main route. I’m not sure the process of this and am investigating how to do so at this point but it is only in the planning for now. I am glad to hear that the parish may be on board with such a plan.”

28/0524 POLICE LIASION OFFICER AND CRIME REPORT

Crime report for April 2024
3 x Violent crimes against a person

PCSO Flower also mentioned that if any Councillors and any members of the Speed watch are free on 14 May 12-1pm to attend the knife sweep.

RESOLVED noted.

29/0524 VILLAGE HALL DEVELOPMENT

RESOLVED not to continue with the reconstruction development at this moment.

To pursue the following ideas:

New chairs – Cllr Siddall to find out about the Chairs used in another hall.

Redecoration of the hall

Hall to hire banner to be put on the rear wall facing the main road, approved a budget of up to £300.00 to purchase one.

Push the village hall on social media.

Blinds instead of curtains quote to be obtained from Blinds2go

Bluetooth speaker system

30/0524 CLERK AND CHAIRS MEETING WITH PRESCHOOL

Clerk circulated the meeting notes from the meeting held on 18 April 2024. Clerk circulated the correspondence received from Preschool on 19 April 2024. It was noted that the notices had been removed from the Village Hall as requested. Clerk notified Council that a fire extinguisher had been used accidentally by Preschool children which resulted in a refill charge this has been charged to Preschool on their monthly invoice.

RESOLVED Clerk to contact School to ensure that the hall is either cleaned after they use the hall or the children wear in door shoes to not allow dirt to be brought in from outside.

Approved Clerk to purchase a new long handled dustpan and brush.

Preschool are to ask Council if anything needs purchasing for the Village Hall. If items are left out and not put away they can be damaged by other hall hirers and the Council will not take responsibility for this.

Clerk to issue a reminder to all hall users that cleaning is their responsibility after use of the hall this is after a number of complaints had been received.

Approved Preschool to use the Fridge and Freezer within the kitchen.

Approved Preschool to leave their equipment out in the hall if another hall user has not booked the hall.

31/0524 RESURFACING IN PRESCHOOL PLAY AREA

RESOLVED deferred to the next meeting.

32/0524 PRESCHOOL HALL HIRE RATE

RESOLVED deferred to the next meeting.

- 33/0524 DALC CIRCULAR FOR APRIL 2024**
RESOLVED noted.
- 34/0524 SPEEDWATCH SESSIONS**
No further speed watch sessions have been held.
RESOLVED noted.
- 35/0524 QUEEN MOTHERS GARDEN**
Cllr Siddall to investigate any issues from the volunteers.
RESOLVED deferred to the next meeting.
- 36/0524 SPRINGFIELD ROAD PARKING ISSUES**
No further update received from Cllr Jones or Foster.
RESOLVED noted. To include in the parish magazine that the Council are aware of the issues, however this is beyond the Parish Councils powers. The Parish Council are working with NEDDC and DCC Councillors to try and resolve the issues raised by residents.
- 37/0524 NEDDC CHAIRMANS – IRELAND COLLIERY BRASS BAND**
Brass band event to be held on 27 April 2024.
RESOLVED noted.
- 38/0524 NEDDC – CHAIRMANS SUNDAY LUNCHEON**
Held at Barlow Woodseats Hall on 12 May 2024.
RESOLVED noted.
- 39/0524 NEDDC – CHAIRMANS CHARITY GOLF DAY**
To be held on 16 May 2024
RESOLVED noted.
- 40/0524 DCC FLOOD GROUP MEETING AND REQUEST FOR WARDENS**
RESOLVED noted.
- 41/0524 WOMENS INSTITUTE**
RESOLVED to be included in the next Parish magazine if anyone is interested in starting a WI to send their details to the Parish Clerk.
- 42/0524 PARISH MAGAZINE**
RESOLVED Council thanked Cllr Herrmann for everything he does in terms of the Parish Magazine.
- 43/0524 FINANCE REPORT**
RESOLVED Approved the income and expenditure reports for May 2024 along with the April 2024 bank reconciliation. (Appendix 1).

- 44/0524 INTERNAL AUDITOR REPORT FOR 31 MARCH 2024**
RESOLVED noted.
- 45/0524 ANNUAL GOVERNANCE STATEMENT FOR 2023/24**
RESOLVED approved.
- 46/0524 ACCOUNTING STATEMENTS FOR 2023/24**
RESOLVED approved.
- 47/0524 VILLAGE HALL MONTHLY INSPECTION REPORT**
Inspection will be conducted after the Full Council meeting.
RESOLVED April inspection report was noted.
- 48/0524 WEEKLY PLAYGROUND INSPECTIONS FOR APRIL 2024**
RESOLVED noted reports.
- 49/0524 WEEKLY PLAYGROUND INSPECTIONS REPORT**
RESOLVED Week commencing 20 May – Cllr Hall
Week commencing 27 May – Cllr Herrmann
Week commencing 3 June – Cllr Taylor
- 50/0524 CLEANLINESS OF THE HALL – COMPLAINTS RECEIVED**
Clerk circulated the complaints received regarding the cleanliness of the hall.
RESOLVED Clerk to email all regular hall users to ensure they understand it is their responsibility to leave the hall in a clean and tidy state and also to ensure all cleaning utensils are put away in the cleaning cupboard for the next user to use.
- 51/0524 QUOTATION FROM CLEANING COMPANY**
Clerk circulated the quotation received from the cleaning company for 2 in depth additional clean in the year.
RESOLVED deferred to the next meeting.
- 52/0524 ACTIVITIES THAT COULD BE OFFERED IN THE VILLAGE HALL**
Clerk stated that Bernie Clifton had run out of books and would be in contact in due course after securing further copies to hold a book promotion in the Village hall.
RESOLVED deferred to the next meeting.
- 53/0524 TOILET DRAINAGE ISSUES AT THE VILLAGE HALL**
Clerk circulated the report received from the drainage company.
Awaiting quotation for the works necessary to ensure the drains work correctly.
RESOLVED noted.

54/0524 IAN MILLAR AND DOMINIC SPENCER EVENT AT THE HALL
RESOLVED approved event, Clerk to send dates through for September 2024.

55/0524 DUKE OF EDINBURGH AWARDS EMAIL
RESOLVED approved hall and field hire at £120.00.

56/0524 VILLAGE HALL REDECORATION
RESOLVED deferred to the next meeting.

57/0524 SERVING HATCH FROM THE KITCHEN TO MAIN HALL
RESOLVED deferred to the next meeting.

58/0524 ITEMS FOR THE NEXT AGENDA
Preschool hall hire rate.
Resurfacing in Preschool play area
Quotation from cleaning company for in depth cleans.
Bernie Clifton book promotion at the Village Hall.
Live and Local.
Barrier mats alternative quotation.
Village Hall Development
Serving hatch from kitchen to main hall.
Bench at Far Lane

59/0524 DATE OF NEXT MEETING
RESOLVED meeting on 3 June 2024 at 7.00pm at the Village Hall

The meeting closed at 9.13pm

Signed

Chairperson

Date 3 June 2024

Appendix 1

<u>May 2024</u>		<u>Cheque Requests</u>					
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>		
D/D	British Gas Lite	Gas Bill 19/12/23 to 21/03/24	£ 165.34	£ 8.27	£ 173.61		
D/D	BT	Broadband and Telephone	£ 32.10	£ 6.42	£ 38.52		
D/D	Waterplus	Water Charges	£ 20.75	£ -	£ 20.75		
BACS	DALC	Annual Subscription	£ 560.32	£ -	£ 560.32		
BACS	Business Stream	Waste Service Charge	£ 69.29	£ -	£ 69.29		
BACS	DCS Cleaning	Cleaning of Hall	£ 386.11	£ 77.22	£ 463.33		
BACS	Screwfix	Toilet Seat	£ 11.66	£ 2.33	£ 13.99		
BACS	Miscellaneous	Payroll - April 2024	£ 769.53	£ -	£ 769.53		
BACS	NEDDC	Uncontested Election Costs May 2023	£ 107.75	£ -	£ 107.75		
BACS	Permafast	Nuts and Bolts for Sail	£ 5.00	£ 1.00	£ 6.00		
BACS	NEDDC	Rates Charge	£ 86.45	£ -	£ 86.45		
BACS	Nature Club	Reimbursement of Grant (NEDDC)	£ 334.39	£ -	£ 334.39		
BACS	Bespoke Laser Art Mitchell Fire	Plaque for D-Day Foam Recharge	£ 45.79	£ 9.16	£ 54.95		
BACS	Protection		£ 20.00	£ 4.00	£ 24.00		
BACS	Drainage 2000	CCTV Drains	£ 700.00	£ 140.00	£ 840.00		
BACS	East Midlands Audit	Internal Audit 2023/24	£ 105.00	£ -	£ 105.00		
BACS	NEDDC	Waste Collection	£ 466.70	£ -	£ 466.70		
BACS	Allbright Windows	Window Cleaning	£ 10.00	£ -	£ 10.00		
			<u>£3,896.18</u>	<u>£248.40</u>	<u>£4,144.58</u>		

Appendix 2

Apr-24

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	B/Fwd Balance 2023/24		£49,525.62		
	PLUS INCOME SHEET (April - Mar 25)		£23,667.88		
	PLUS UNPRESENTED PAYMENTS				
		CHQS	£0.00		
		D/D	£0.00	Unity Curr	£63,819.41
		BACS	£0.00	Unity Res	£5,229.51
	Sub Total		£73,193.50		
	MINUS EXPENDITURE (April - Mar 25)		<u>£4,144.58</u>		
			<u>£69,048.92</u>		<u>£69,048.92</u>