



**MINUTES OF THE ANNUAL BARLOW PARISH COUNCIL MEETING  
HELD ON MONDAY 15 MAY 2023 AT BARLOW VILLAGE HALL**

**PRESENT** Councillors McNeill (in the Chair at beginning), Cllr Hall (Chair),  
Brougham, Herrmann, Marshall, Siddall and Taylor

**IN ATTENDANCE** Emma Smith (Parish Clerk)

**No members of the public**

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- 01/0523 ELECTION OF CHAIR**  
**RESOLVED** Cllr Hall was elected Chair and signed the acceptance of Office.
- 02/0523 ELECTION OF VICE - CHAIR**  
**RESOLVED** Cllr Herrmann was elected Vice-Chair and signed the acceptance of Office.
- 03/0523 CO-OPTION POLICY AND CO-OPTION OF COUNCILLORS**  
Clerk informed the Council that 1 vacancy could be co-opted but the other vacancy would need to be advertised. NEDDC will be sending through the notice.  
**RESOLVED** noted and adopted the co-option policy
- 04/0523 APOLOGIES FOR ABSENCE**  
Cllr Pamela Jones – District Councillor  
Cllr Foster – County Councillor
- 05/0523 VARIATION TO THE ORDER OF BUSINESS**  
No variations of the order of business
- 06/0523 DECLARATION OF MEMBERS INTEREST**  
Cllr Siddall declared an interest in agenda items 23 and 27(c) as Church Treasurer.
- 08/0523 CONFIDENTIAL ITEMS**  
**RESOLVED** item 32 residents' correspondence.
- 09/0523 PUBLIC SPEAKING**  
No members of the public in attendance
- 10/0523 MINUTES OF THE PARISH COUNCIL MEETING ON 3 APRIL 2023**  
**RESOLVED** Council approved the minutes of the Parish Council meeting held on 3 April 2023.
- 11/0523 STANDING ORDERS**  
**RESOLVED** Approved standing orders no amendments made
- 12/0523 FINANCIAL REGULATIONS**  
**RESOLVED** Approved Financial regulations no amendments made
- 13/0523 CODE OF CONDUCT**  
**RESOLVED** Approved code of conduct no amendments made
- 14/0523 PRIVACY POLICY**  
**RESOLVED** Approved privacy policy no amendments made

- 15/0523 COMPLAINTS POLICY**  
**RESOLVED** Approved complaints policy no amendments made
- 16/0523 EQUAL OPPORTUNITIES POLICY**  
**RESOLVED** Approved equal opportunities policy no amendments made
- 17/0523 FREEDOM OF INFORMATION POLICY**  
**RESOLVED** Approved freedom of information policy no amendments made
- 18/0523 HEALTH AND SAFETY POLICY**  
**RESOLVED** Approved health and safety policy no amendments made
- 19/0523 RETENTION POLICY**  
**RESOLVED** Approved retention policy no amendments made
- 20/0523 VEXATIOUS POLICY**  
**RESOLVED** Approved vexatious policy no amendments made
- 21/0523 CALENDAR OF MEETINGS FOR 2023/24**  
**RESOLVED** Approved the calendar of meeting dates
- 22/0523 UNITY TRUST BANKING ARRANGEMENTS**  
**RESOLVED** approved Cllr Hall and Siddall to become banking signatories.
- 23/0523 PLANNING APPLICATIONS FOR CONSULTATION**
- NED 23/00383/FLH – Proposed conversion and extension of an existing outbuilding to form an annexe to the existing house, with 5 roof windows, to provide assisted living accommodation at 42 Mods Lane, Barlow  
**RESOLVED** No comments
  - NED 23/0284/CATPO – Notification of intention to prune various trees within Barlow Conservation Area at St Lawrence Parish Church, Hackney Lane, Barlow  
**RESOLVED** No comments
  - NED 23/00310/DISCON – Application to retrospectively discharge conditions 3 (material stonework), 4 (material roof slates), 5 (Window joinery) pursuant to planning application 19/01036/LB at Bole Hill House, Grange Lane, Bolehill, Barlow  
**RESOLVED** No comments
  - NED 23/00028/FL – Change of use from church to dwelling, side extension and raising of roof to rear (Amended Plans) at Barlow Methodist Church, Millcross Lane, Barlow  
**RESOLVED** No comments

- NED 23/000378/CATPO – Notification of intention to fell 10 Ash trees within Barlow Grange Conservation Area at Figg Barn, Grange Lane, Barlow  
**RESOLVED** No Comments

**24/0523 PLANNING DECISIONS**

NED 23/00029/FL – Erection of agricultural polytunnel (amended plan) at Oak Tree Farm, Johnnygate Lane, Barlow – **Conditionally approved 20 April 2023**  
**RESOLVED** Noted

**25/0523 ANY OTHER PLANNING MATTERS**

To establish a date and time for a meeting with Barlow Fisheries  
**RESOLVED** Clerk to suggest either 4 September or 2 October 2023.

**26/0523 PLANNING APPLICATIONS CIRCULATED AT THE MEETING**

- 22/00793/FL – Section 73 application for variation to conditions 3 (Biomass Boiler Location), 4 (Position of external flue), 8 (Outside storage of timber) and 11 (Scheme of landscaping) pursuant of planning approval 19/00103/FL (Amended Plans) at Oak Tree Farm, Johnnygate Lane, Barlow  
**RESOLVED** no comments.
- 23/00399/FL – Retrospective application for the retention of a modified existing field access from Barlow Lees Lane to land associated with Barlow Lees Farm at Barlow Lees Farm, Barlow Lees Lane, Barlow  
**RESOLVED** no comments.

**27/0523 DISTRICT COUNCILLOR REPORT**

Cllr Jones was not in attendance and had nothing to report.

**28/0523 COUNTY COUNCILLOR REPORT**

Cllr Foster was not in attendance and had nothing to report.

**29/0523 POLICE LIAISON OFFICER/CRIME REPORT**

1 x Violent crime against a person  
1 x Criminal Damage  
1 x Burglary  
1 x Other  
**RESOLVED** Noted

**30/0523 DALC CIRCULAR FOR APRIL AND MAY 2023**

**RESOLVED** Noted

**31/0523 CORONATION MEMORABILIA FOR PRESCHOOL**

**RESOLVED** the celebration has now past and the preschool are a business.

- 32/0523 MILLTHORPE NURSERIES TO HAVE A PLANT STALL**  
**RESOLVED** approved Millthorpe Nurseries to have a plant stall on the Village Green during Open Gardens event on 2 July 2023.
- 33/0523 SLA WITH NEDDC FOR EMPTYING DOG BINS**  
**RESOLVED** Cllr Hall to assess if each dog bin has a litter bin near it, if so the Clerk will contact NEDDC to have the dog bin removed.
- 34/0523 DERBYSHIRES ELECTRIC VEHICLE CHARGING SURVEY**  
**RESOLVED** Noted
- 35/0523 FAMILY FUN DAY ON 20 MAY 2023**  
**RESOLVED** Noted
- 36/0523 SPEEDWATCH SESSIONS**  
No speedwatch sessions have been held.  
**RESOLVED** Noted. To be included in Parish Magazine to advertise for volunteers, Clerk to contact the co-ordinator and ask if they know any volunteers.
- 37/0523 KINGS CORONATION EVENT GRANT RECEIVED**  
Clerk informed the Council that a grant had been received from Derbyshire County Council of £500.00 towards the coronation event.  
**RESOLVED** Noted
- 38/0523 REPLACEMENT SHRUBS AT THE VILLAGE GREEN**  
**RESOLVED** Approved plants up to £60.00
- 39/0523 COMMONSIDE ROAD BARLOW**  
Clerk reported that the Derbyshire County Council Officer had stated the design for the works is completed however the cost of the proposed works currently exceeds available funding. DCC is reviewing the works to identify where efficiencies can be made while looking for available funding.  
**RESOLVED** Noted
- 40/0523 FINANCE REPORT**  
**RESOLVED** Approved the income and expenditure reports for May 2023 along with the April 2023 bank reconciliation. (Appendix 1).
- 41/0523 INTERNAL AUDIT REPORT 2022/23**  
**RESOLVED** Noted
- 42/0523 ANNUAL GOVERNANCE STATEMENT FOR 2022/23**  
**RESOLVED** Approved

- 43/0523 ACCOUNTING STATEMENTS FOR 2022/23**  
**RESOLVED** Approved
- 44/0523 VILLAGE HALL MONTHLY INSPECTION REPORT**  
 Cllr Siddall carried out the monthly inspection for April 2023.  
**RESOLVED** Noted. To discuss windows being open, tidiness of the hall, toilets backed up and door guards at the user group meeting on 22 May 2023.
- 45/0523 COUNCILLORS INSPECTING THE VILLAGE HALL IN MAY 2023**  
**RESOLVED** Cllr Hall and Brougham to conduct the monthly hall inspection for May 2023.
- 46/0523 WEEKLY PLAYGROUND INSPECTIONS FOR APRIL 2023**  
**RESOLVED** Noted reports.
- 47/0523 WEEKLY PLAYGROUND INSPECTIONS REPORT**  
**RESOLVED** Week commencing 22 May – Cllr Brougham  
 Week commencing 29 May – Cllr Taylor  
 Week commencing 5 June – Cllr Marshall
- 48/0523 HEIGHT BARRIER AT THE VILLAGE HALL**  
 Clerk stated that the height barrier should be fitted week commencing 2 June 2023.  
**RESOLVED** Noted
- 49/0523 NEW DOOR GUARDS WITHIN THE VILLAGE HALL**  
**RESOLVED** Deferred to the next full council meeting after the user group meeting.
- 50/0523 VILLAGE HALL DEVELOPMENT**  
 Clerk had no further updates regarding the tenders.  
**RESOLVED** Noted
- 51/0523 ITEMS FOR THE NEXT AGENDA**  
**RESOLVED** Dogs on the recreational ground  
 Dog bins  
 Litter bin on Wilkin Hill

That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.

- 52/0523 RESIDENTS CORRESPONDENCE**  
**RESOLVED** Noted

**53/0523      DATE OF NEXT MEETING**

**RESOLVED** meeting on 5 June 2023 at 7.00pm at the Village Hall.

The meeting closed at 8.45pm

Signed .....

Chairperson

Date 5 June 2023



**Appendix 1****May 2023 Cheque Requests**

	<b><u>Payee</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>	<b><u>Vat Rec</u></b>	<b><u>Total</u></b>
D/D	Plusnet	Broadband and Telephone	£ 23.00	£ 4.60	£ 27.60
BACS	HMRC	Payroll - April 2023	£ 132.60	£ -	£ 132.60
BACS	Miscellaneous	Payroll - April 2023	£ 579.20	£ -	£ 579.20
BACS	Barriers Direct	Height Barrier	£ 351.02	£ 70.20	£ 421.22
D/D	British Gas Lite	Gas Bill 21/02 to 23/03/23	£ 175.56	£ 8.78	£ 184.34
BACS	DCS Cleaning	Cleaning Charges	£ 614.39	£ 122.88	£ 737.27
BACS	St Lawrence Church	Church Yard and Parish Magazine	£ 600.00	£ -	£ 600.00
BACS	W Brindley Grounds	Grass Cutting and Maintenance	£ 456.40	£ -	£ 456.40
BACS	Hall Hirer - KF	Deposit Refund	£ 50.00	£ -	£ 50.00
BACS	Hall Hirer - OG	Deposit Refund	£ 25.00	£ -	£ 25.00
BACS	Hall Hirer - RP	Deposit Refund	£ 25.00	£ -	£ 25.00
BACS	Hall Hirer - CH	Deposit Refund	£ 50.00	£ -	£ 50.00
BACS	NEDDC	Advertising Right and Premises	£ 78.59	£ -	£ 78.59
BACS	Allbright	Cleaning Windows 20/03/23	£ 10.00	£ -	£ 10.00
BACS	Allbright	Cleaning Windows 18/04/23	£ 10.00	£ -	£ 10.00
BACS	NEDDC	Trade Waste Collections	£ 432.12	£ -	£ 432.12
BACS	Marsh Design Ltd	Structural Engineer Fee	£ 1,175.00	£ 235.00	£ 1,410.00
BACS	Hall Hirer - FC	Deposit Refund	£ 25.00	£ -	£ 25.00
BACS	East Midlands Audit	Audit Fee	£ 90.00	£ -	£ 90.00
BACS	NEDDC	Emptying Dog Bins	£ 399.36	£ 79.87	£ 479.23
BACS	Waterplus	Water Charges	£ 16.61	£ -	£ 16.61
BACS	Viking Direct	Stationery	£ 49.84	£ 9.97	£ 59.81

BACS	J R Byard	Sail in playarea	£	650.00	£	130.00	£	780.00
BACS	Waterplus	Water Charges	£	18.66	£	-	£	18.66
				<b><u>£6,037.35</u></b>		<b><u>£661.30</u></b>		<b><u>£6,698.65</u></b>

## Appendix 2

Apr-23

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>		
	B/Fwd Balance 2022/23	£34,372.44		
	PLUS INCOME SHEET (April - Mar 24)	£31,588.33		
	PLUS UNPRESENTED PAYMENTS			
		CHQS	£0.00	
		D/D	£0.00	Unity Curr
		BACS	£0.00	Unity Res
	Sub Total	£65,960.77		
	MINUS EXPENDITURE (April - Mar 24)	<u>£633.16</u>		
		<u>£65,327.61</u>		<u>£65,327.61</u>