



**MINUTES OF THE USER GROUP MEETING HELD ON
MONDAY 9 OCTOBER 2023 AT BARLOW VILLAGE HALL**

PRESENT Councillors Hall (in the Chair), Marshall, Siddall and Taylor

IN ATTENDANCE Emma Smith (Parish Clerk), Rosie Haslam (Young Farmers), Terry Allison (Carnival Committee), James Branson (Carnival Committee), Julie West (St Lawrence Church), Joel Botham (Preschool) and Penny Watkin (Barlow C of E Primary School)

No members of the public

UGM/28	APOLOGIES FOR ABSENCE-----	2
UGM/29	GOOD HOUSEKEEPING-----	2
UGM/30	PRESCHOOL REQUESTS-----	2
UGM/31	CHANGES, COMPLAINTS AND NEEDS-----	3
UGM/32	VILLAGE HALL EXTENSION PLANS-----	3
UGM/33	DATE OF NEXT MEETING-----	3
UGM/34	ITEMS FOR THE NEXT AGENDA-----	3

UGM/28 APOLOGIES FOR ABSENCE

Cllr Herrmann
Cllr Cribley
Cllr Ibbotson
Cllr Brougham
Joanne Staley – Preschool
Rachael Walker - Zumba

UGM/29 GOOD HOUSEKEEPING

St Lawrence Church mentioned that milk had been left in the fridge from Friday and some of this was out of date. The milk had been stacked on most of the shelves in the fridge the group managed to move the milk onto the bottom shelves to alleviate some space for their event.

Clerk reminded all hall hirers that other hall hirers use the hall so the hall should be left in a clean and tidy state.

Carnival Committee stated that the hall lacked equipment to clean the hall and the hall cleanliness standard in the toilets and kitchen are not good enough. Carnival stated they had to clean both the toilets and kitchen before using for their event.

If the freezer space is used by regular hall hirers it is to be turned off once the freezer is empty to reduce energy consumption.

Barlow C of E Primary School asked for a long handled dust pan and brush to clean the hall after use, however stated that one teacher comes to the hall and would not have time to clean the hall after use. The school also stated that Council should consider barrier matting at the foyer entrance and disabled exit door.

Councillor mentioned that the chair trolley is sometimes at the back of the chair store with chairs stacked in front this is no use for the next hall hirer. The trolley should be the last item in the chair store cupboard.

RESOLVED Preschool will use the bottom shelves of the fridge when leaving milk in the fridge over a weekend.

Council to consider cleaning arrangements of the kitchen and toilet at their next Full Council meeting.

Council to consider barrier matting at the exits to the hall at their next Full Council meeting.

UGM/30 PRESCHOOL REQUESTS

Cllr Taylor had researched the door guards and has given the Clerk the details of a supplier. Clerk asked Preschool where the door guards are required in the hall and it was stated they were needed on the kitchen doors, main hall doors and accessible toilet door leading off from the main hall.

Coat hook request was considered by Council at the last meeting and Councillors are not keen on the idea of a movable coat hook system in the main hall. Preschool to look at alternatives to this such as an additional trolley system, more hooks in the foyer, in the table store or in the area where the accessible toilet is.

RESOLVED Preschool to come back with alternatives for the coat hooks. Clerk to order the door guards and install them in the areas suggested by Preschool.

UGM/31 CHANGES, COMPLAINTS AND NEEDS

Carnival stated that the drains from the toilets are always an issue and block up at every Carnival event.

RESOLVED Clerk to give the Carnival Committee a key to their store cupboard (external door). Council to consider improving drainage from the hall when the renovations are carried out.

UGM/32 VILLAGE HALL EXTENSION PLANS

Clerk circulated the drawings and plans for the village hall renovations. Council are trying to obtain grant funding towards the renovations.

RESOLVED Clerk to circulate any grant funding information to Preschool when it is circulated to help with the cost of replacing the preschool play area matting. Clerk to circulate contact details of the County Councillor as they have a community fund that could be used.

UGM/33 DATE OF NEXT MEETING

RESOLVED approved the next meeting date of 12 February 2024 at 7.00pm

UGM/34 ITEMS FOR THE NEXT AGENDA

No further agenda items noted.

The meeting closed at 7.47pm