

# **Barlow Parish Council**

Barlow Village Hall, Millcross Lane, Barlow, Dronfield, S18 7TA

Email. [info@barlowvillage.co.uk](mailto:info@barlowvillage.co.uk)

Telephone. 07841529122

8 May 2023

To: The Chair and all Members of Barlow Parish Council

I hereby give you notice that the Annual Council meeting will be held on **Monday 15 May 2023 at 7.30pm** at Barlow Village Hall, Millcross Lane, Barlow.

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely



Emma Smith

Parish Clerk/RFO

## **AGENDA**

- 1 Election of Chair and signing of the Declaration of Acceptance to Office**
- 2 Election of Vice Chair and signing of the Declaration of Acceptance to Office**
- 3 To consider co-option policy and discuss co-option of Councillors**
- 4 To receive apologies for absence**
- 5 Variation of Order of Business**
- 6 Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
- 7 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.
- 8 Confidential Item**

To determine which items, if any, on the agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:-  
"That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 9 Public Speaking**

## 10 Minutes

- (a) To receive and approve the Full Council Meeting Minutes 3 April 2023
- (b) Any matters arising from the minutes that are not listed in the agenda

11 To review and adopt the Council's Standing Orders

12 To review and adopt the Council's Financial Regulations

13 To review and adopt the Council's Code of Conduct

14 To review and adopt the Council's Privacy Policy

15 To review and adopt the Council's Complaints Policy

16 To review and adopt the Council's Equal Opportunities Policy

17 To review and adopt the Council's Freedom of Information Policy

18 To review and adopt the Council's Health and Safety Policy

19 To review and adopt the Council's Retention Policy

20 To review and adopt the Council's Vexatious Policy

21 To approve the calendar of meetings for 2023/24

22 To discuss Unity Trust banking arrangements

**Matters to be considered in addition to the Annual Meeting agenda as a decision is required before the next Full Council meeting.**

## 23 Planning Matters

- (a) To consider applications/appeals received from the Planning Authority and to submit comments. Please view online before the meeting at <https://planapps-online.ne-derbyshire.gov.uk/online-applications/>

- NED 23/00383/FLH - Proposed conversion and extension of an existing outbuilding to form an annexe to the existing house, with 5 roof windows, to provide assisted living accommodation at 42 Mods Lane, Barlow
- NED 23/0284/CATPO - Notification of intention to prune various trees within Barlow Conservation Area at St Lawrence Parish Church, Hackney Lane, Barlow
- NED 23/00310/DISCON - Application to retrospectively discharge conditions 3 (material stonework), 4 (material roof slates), 5 (window joinery) pursuant to planning application 19/01036/LB at Bole Hill House, Grange Lane, Bolehill, Barlow
- NED 23/00028/FL - Change of use from church to dwelling, side extension and raising of roof to rear (Amended Plans) at Barlow Methodist Church, Millcross Lane, Barlow
- NED 23/00378/CATPO - Notification of intention to fell 10 Ash Trees within Barlow Grange Conservation Area at Figg Barn, Grange Lane, Barlow

- (b) To note Planning Decisions

- NED 23/00029/FL - Erection of agricultural polytunnel (Amended Plan) at Oak Tree Farm, Johnnygate Lane, Barlow **Conditionally approved - 20 April 2023**

- (c) To discuss any other planning matters, appeals, etc

- To arrange meeting date and time with Barlow Fisheries

- (d) To discuss any planning applications circulated after the agenda was issued

24 District Councillor Report - Cllr Pamela Jones

25 County Councillor Report - Cllr Angelique Foster

26 Police Liaison Officer/Crime Report - April 2023 (to circulate when received)

**27 To note the Parish Clerks Report and correspondence received**

- (a) To note DALC Circular for April and May 2023
- (b) To discuss Coronation memorabilia for Preschool
- (c) To approve the Millthorpe Nurseries to have a plant stall on the Village Green as part of the Barlow Open Gardens event on 2 July 2023
- (d) To approve service level agreement with NEDDC for emptying dog bins
- (e) To note DCC Sustainable Travel Derbyshire's Electric Vehicle Charging Survey
- (f) NEDDC - Family Fun Day on 20 May 2023 11am to 3pm at The District Offices in Wingerworth
- (g) To note speedwatch sessions held
- (h) To discuss Kings Coronation Event - grant received from DCC £500.00
- (i) To approve donation of £60 to purchase replacement shrubs at the Village Green replacing previous agreement of £50
- (j) To receive an update on Commons Road, Barlow

**28 Finance Report**

- (a) To approve the Bank Reconciliation for April 2023
- (b) To approve the BACS/ Cheque payments for May 2023 meeting (Appendix 1)
- (c) To note internal auditor report
- (d) To approve the Annual Governance Statement for 2022/23
- (e) To approve the Accounting Statements for 2022/23

**29 Village Hall/ Recreational Ground Issues and actions required:**

- (a) To note Village Hall Monthly Inspection Report carried out April 2023
- (b) To confirm Councillors inspecting the Village Hall in May 2023
- (c) To note weekly inspection reports carried out in April 2023
- (d) To confirm Councillors weekly inspection of the play area
- (e) To note update on height barrier at the Village Hall
- (f) To discuss purchase and installation of new door guards within the Village Hall

**30 To discuss Village Hall Development**

**31 To note any items for the next Agenda**

**32 To discuss residents' correspondence regarding a staff member - CONFIDENTIAL**

**33 Date of Next Meeting - Monday 5 June 2023 at 7.00pm**