

## BARLOW PARISH COUNCIL

### MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON TUESDAY 25<sup>TH</sup> SEPTEMBER 2018 AT THE VILLAGE HALL, BARLOW

**Present:** Councillors : Mrs J. Brougham, T. Crowley, J. Rushby, Mrs. J. Siddall.  
**Also in attendance:** District Councillor Mrs. C. Huckerby, Mrs E Smith (Clerk/RFO).

**67/18** Cllr Rushby was elected to the position of Chair.

**68/18** Cllr Siddall was elected to the position of Vice Chair

**69/18** **Apologies for Absence**  
County Councillor Foster and Police Liaison Officer.

**70/18** **Variations to the Order of Business**  
Planning items were brought forward on the agenda.

**71/18** **Declaration of Members' Interests.**  
Cllr Rushby declared an interest in planning application NED 18/00875/CM

**72/18** There were no requests for dispensations for Members with DPI's.

- 73/18** .1 **Planning Applications for Consultation**
- a) NED 18/00756/FL – Proposed conversion of existing store rooms to habitable family use at Sycamore Farm, Far Lane, Barlow  
**RESOLVED – No Comment**
  - b) NED 18/00523/FL – Regularisation of previously approved 17/00681 for retention of 2 bungalows at 68 Valley Road, Barlow  
**RESOLVED – No Comment**
  - c) NED 18/00776/FLH – Conversion of existing garage into habitable accommodation including new pitched roof, formation of rooms in roof space with rear dormer incorporating a Juliette balcony at 1 Valley Rise, Barlow  
**RESOLVED – No Comment**
  - d) NED 18/00767/FLH – Demolition of existing garage and erection of new single storey side extension 2 Nesfield Villas, Hackney Lane, Nesfield, Barlow  
**RESOLVED – No Comment**
  - e) NED 18/00853/FLH – Application for side and rear extension to bungalow (Affecting setting/public right of way) Rumbling Farm, Far Lane, Barlow  
**RESOLVED – No Comment**
  - f) NED 18/00875/CM – County Matters application for the removal of 2 deteriorated UPVC windows and replacement with 2 aluminium window units at Barlow Church of England School, Millcross Lane, Barlow  
**RESOLVED – No Comment**
- .2 **Planning Decisions to be noted.**
- a) NED 18/00477/FLH – Application for single storey sun room extension at Grange House Stables, Grange Lane, Barlow – Conditionally approved 06/08/2018  
**RESOLVED – To Note**
- .3 **Other planning matters**
- a) APP/R1038/W/18/3195026 (Original App 17/00790/FL) – Refusal to grant planning

permission at Highbrook, Far Lane, Barlow – Decision Appeal Dismissed

**RESOLVED – To Note**

- b) APP/R1038/W/18/3199630 (Original App 17/00709/FL) – Refusal to grant planning permission at Barlow Trout Fishery and Holiday Cottages, Mill Farm, Barlow – Decision Appeal Dismissed  
**RESOLVED – To Note**
- c) APP/R1038/D/18/3198846 (Original App 17/01324/FLH) – Refusal to grant planning permission at Resevior House, Wilday Green Lane, Barlow – Decision Appeal is Allowed  
**RESOLVED – To Note**
- d) APP/R1038/W/18/3203737 & 3203768 (Original App 17/01332/FL) – Refusal to grant Application to change of use from C3 residential to a mixed use including weddings etc at Barlow Woodseats Hall, Johnnygate Lane, Barlow – Closing date 12/10/2018  
**RESOLVED – No Comment**

**74/18**

**Public Participation**

No members of the public were present.

**75/18**

**Police Liaison Officer**

No report received

**RESOLVED – The clerk to find out who the Police Liaison Officer is currently.**

**Speed Awareness – PSCO training needs chasing up on the speed gun as its been 10 months since initial volunteers came forward. The Parish Council would like to thank these volunteers for their patience in getting this matter started.**

**76/18**

**County Councillor Report**

No report received

**77/18**

**District Councillor Report**

District Cllr reported that the dog bite incident had been actioned and the Dog Warden was now involved and action was being taken.

**78/18**

**Minutes of the Previous Meeting**

The Minutes of the BPC meetings held on Monday 25<sup>th</sup> June 2018, Monday 2<sup>nd</sup> July 2018 and Monday 3<sup>rd</sup> September 2018 had been circulated and were approved by all as a true record and signed by the Chair.

**79/18**

**Matters Arising**

**80/18**

**Clerks report and correspondence**

- .1 Resignation of J Clayton and sole appointment of E Smith as Clerk/RFO  
**RESOLVED – The council would like to thank J Clayton for her contribution and would like to wish her the best for the future.**
- .2 Disclosure of Interests Procedure Rule/Dispensation Request Form  
**RESOLVED – Council approved to adhere to the rules and complete the form if required.**
- .3 Review of current standing orders  
**RESOLVED – Council approved the new model standing orders and would adopt them.**
- .4 Annual Parishes Day – 29<sup>th</sup> September 2018  
**RESOLVED – To Note**
- .5 Modern Slavery Newsletter – 3<sup>rd</sup> August 2018  
**RESOLVED – To Note**

- .6 Website/ Email address – Renewal Date 31<sup>st</sup> October 2018  
**RESOLVED – Get three quotes for new website**
- .7 Councillor Jacqueline Ridgway – Charitable Donation  
**RESOLVED – Council declined the invitation and thought the donation money would be better spent on local residents.**
- .8 Dronfield Town Neighbourhood Plan Consultation – 11<sup>th</sup> September 2018  
**RESOLVED – To Note**
- .9 Peak District Planning Awards Email – Nominations due by 12<sup>th</sup> October 2018  
**RESOLVED – No Nominations**
- .10 Peak District Planning Bulletin  
**RESOLVED – To Note**
- .11 Post Box at Village Hall  
**RESOLVED – Council approved the purchase**
- .12 Dementia Friendly Communities Workshop – 19<sup>th</sup> September 2018  
**RESOLVED – To Note**
- .13 Barlow Parish Council Logo  
**RESOLVED – Use of the current Village Hall Picture as BPC logo**
- .14 NEDDC Standards committee Report  
**RESOLVED – To Note**
- .15 Bus Strategy – Deadline for comments 10<sup>th</sup> September 2018  
**RESOLVED – To Note**
- .16 NEDDC Civil Service – 16<sup>th</sup> March 2019  
**RESOLVED – To Note**
- .17 Alcohol Licence at the hall  
**RESOLVED – No licence is required unless selling alcohol on the premises if this occurs the temporary bar for the event will have to get their own licence.**
- .18 PCC Secretary Letters Dated 16<sup>th</sup> July 2018a and subsequent reply  
**RESOLVED – To Note**
- .19 Health and wellbeing conference – 19<sup>th</sup> October 2018  
**RESOLVED – To Note**
- .20 Highways email regarding poppies  
**RESOLVED – To Note**
- .21 Derbyshire Police email regarding Drug Dealing  
**RESOLVED – To Note**
- .22 Dronfield Civic Centre Matinee 26<sup>th</sup> September 2018 1.30pm  
**RESOLVED – To Note**

**81/18**

**Responsible Financial Officers Report**

- .1 Cheque/BACS request for July 2018 £2,760.98 and August 2018 £2,099.10  
**RESOLVED – Approved**

- .2 Income/Expenditure and bank reconciliations for July and August 2018  
**RESOLVED – Approved**
- .3 CCTV Quotes  
**RESOLVED – ASI awarded contract for new CCTV installation and maintenance £1,146.98 plus vat**
- .4 Composite Door Quote  
**RESOLVED – Grassmoor Glass awarded contract £795.00 plus vat**
- .5 Insurance Renewal  
**RESOLVED – Came and Company rollover insurance renewal expiry date 30<sup>th</sup> September 2020 - £2,015.44**
- 82/18** GDPR Compliance  
**RESOLVED – Privacy policy to be updated on website and councillor GDPR forms to complete at next meeting**
- 83/18** **Suspended standing orders**
- 84/18** Village Hall/ Recreation Ground Issues
  - a) Village Hall Monthly Inspection report  
**RESOLVED - The Village Hall inspection has not been carried out for July 2018. September 2018 inspection to be carried out on 29<sup>th</sup> September 2018 by Cllr Brougham and Cllr Crowley. Toilet seat has been replaced.**
  - b) Issues/Actions update
- .1 Review to do list  
**RESOLVED – Stainless Steel sheet to be installed – Approved Cllr Crowley to action  
Key Identification – Approved Clerk/RFO to action  
Recover remaining 52 chairs in Mullberry – Approved Cllr Rushby to action  
Replace faulty support in disabled toilet – Approved clerk to order support with leg.  
Automatic pick up on/off light in chair store – Approved clerk to organise  
Entry Vehicle height barrier – Approved Peter Ward £864.00 plus vat**
- .2 Village Hall Monthly Inspection  
**RESOLVED – decide at next meeting on 1<sup>st</sup> October 2018**
- .3 Weekly Playground Equipment Inspection/ NEDDC Quote  
**RESOLVED - Reports circulated and NEDDC chased on quote for Roundabout and flooring area**
- .4 Peak Ecology Report  
**RESOLVED – Future measure is to fill in the holes and monitor the situation as no other satisfactory solution has been provided by the report.**
- .5 Key box code  
**RESOLVED – New number approved and circulated to users and East Midlands Ambulance Service.**
- .6 Grass Cutting NEDDC  
**RESOLVED – Councillors to review the dates for next year and to provide NEDDC with week commencing dates for cuts required 2019/20.**
- .7 Summary of village hall user group meeting  
**RESOLVED – Moved to discuss at next meeting 1<sup>st</sup> October 2018.**
- .8 Broken Bench  
**RESOLVED – Moved to discuss at next meeting 1<sup>st</sup> October 2018.**

- .9 Fire Extinguishers  
**RESOLVED – Booked for service on 27<sup>th</sup> September 2018**
- 85/18** Dog Fouling email dated 18<sup>th</sup> July 2018.  
**RESOLVED – Moved to discuss at the next meeting 1<sup>st</sup> October 2018**
- 86/18** War Memorial  
**RESOLVED – Moved to discuss at 5<sup>th</sup> November 2018 meeting.**
- 87/18** Church Noticeboard  
**RESOLVED – Moved to discuss at 5<sup>th</sup> November 2018 meeting.**
- 88/18** Cllr Hunter, Cllr Woodhouse and Cllr Curtis resignations  
**RESOLVED – Accepted and thank you letters to be issued for their valued service during their appointment.**
- 89/18** Dalc Circular up to and including Circular 12  
**RESOLVED – To Note**
- 90/18** Items raised by Councillors
- .1 Voting Motion  
**RESOLVED – Approved - Majority vote and any objections will be noted.**
- .2 Adherence to standing orders  
**RESOLVED – The council will follow the current adopted standing orders**
- .3 Apology to member of the public  
**RESOLVED – Agreed a formal letter on behalf of the Parish Council will be sent.**
- 91/18** Parking Issue on Wilkin Hill  
**RESOLVED – Moved to discuss at 5<sup>th</sup> November 2018 meeting.**
- 92/18** Village survey update  
**RESOLVED – Moved to discuss at 5<sup>th</sup> November 2018 meeting.**
- 93/18** Magazine Article Submission  
**RESOLVED – Submission will be made for 19<sup>th</sup> October 2018**
- 94/18** Date and time of next BPC Meeting  
**RESOLVED – 7.30pm Monday 1<sup>st</sup> October 2018 at Barlow Village Hall – no additional items were noted**
- 95/18** Meeting closed at 10.00pm