

**PARISH OF BARLOW**  
**MINUTES OF THE ANNUAL PARISH MEETING**  
**HELD ON 7<sup>th</sup> MAY 2019**

Present:

Councillors J Rushby, J Siddall, J Brougham, T Crowley, I Herrmann, I Hall,  
T Booker and K Turner.

Also in attendance were Clerk Emma Smith

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**ANN1 Appointment of Clerk to the Meeting**

Emma Smith, Parish Clerk for Barlow Parish Council was appointed as Clerk to the meeting.

**ANN2 Apologies for Absence**

Apologies for absence were received from Cllr Huckerby

**ANN3 Minutes of the last Annual Parish meeting**

RESOLVED: That the minutes of the last Annual Parish Meeting held on 1<sup>st</sup> May 2018 be moved as a correct record and signed by the Chair.

**ANN4 Chairman's report**

The Chairman presented their Annual Report for 2018/19 to the members. This is given at appendix A within the Annual Report. The Chair's report was noted.

### **ANN5 Income and Expenditure 2018/19**

The Parish Clerk presented a report on the Income and Expenditure for 2018/2019 within the Annual Report.

### **ANN6 Matters raised by Parishioners**

There were no Parishioners present and no matters had been raised.

### **ANN7 Matters raised by the Parish Council**

No matters were raised.

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Chair 4<sup>th</sup> May 2010

For consideration at the Annual Meeting 4<sup>th</sup> May 2010  
Appendix A

## **Appendix A**

# **Barlow Annual Report 2018/19**

## **Introduction**

### **Purpose of the Annual Report**

The Annual Report is a way of communicating with the Parish on what the council is doing to meet the needs of the community.

### **By the Chair Cllr John Rushby**

This is my first year as Chair of Barlow Parish Council, it has been a year of change, not only in personnel, but also in emphasis.

We have had changes in Chair, Vice Chair, Councillors and 2 Parish Clerks, each of whom have contributed in their own way to Barlow Parish and we thank them for their contribution.

New Councillors have joined us this year, Irene Hall, Ingo Herrmann, Tom Booker and Kathryn Turner and we thank them for taking the opportunity to help the village with their involvement.

I particularly thank Janet Siddall for her support as Vice Chair and Jo Brougham and Tommy Crowley who as always add their voice and good council to an often, lively meeting and we thank them for their contribution to Barlow, shown in so many different ways.

Especially this year, we have made a significant gain in employing our Parish Clerk/RFO Emma Smith, who has demonstrated her calm and confident expertise. Many thanks Emma.

With regret, Emma has accepted a new, full time post elsewhere, resulting in a vacancy for a Clerk/RFO, we will hope to find a new Clerk/RFO who meets the high standard set by Emma.

Thanks, must go to Councillor Carol Huckerby for her continued attendance and invaluable help on planning issues.

Many thanks go to Brian Wood our internal auditor.

We have had two visits from Lee Rowley MP during the year and he has assisted the Council with his advice and help in taking our issues to the appropriate departments and bodies for action and we are very grateful for his concern.

I believe this year has developed into a year of action and all Councillors should be very pleased with the clear cut decisions made by them to improve our village and amenities.

New grit bins, 52 chairs recovered, new speed gun and ongoing development of the speed watch team, new CCTV for the hall, new notice boards authorised, new security gate barrier, new doors in place and new doors and walls authorised, relocation of store rooms with the co-operation and help of hall users resulting in much better use of space and especially happy hall users. Additionally, the ongoing development of the relocated kitchen to a high standard and quality to enable the full usage of the hall for weddings, meetings, parties and events in the expectation of increased revenue.

There are still to come discussions on redecoration and some further refurbishment of the hall with a view to providing the village with a better and more up to date facility.

We hope shortly to get some improvement in the parking problem following clarification from highways and speed reduction through the village this year.

Our Council web site has shown significant improvement which is ongoing and we hope the future postings and development will lead to a better knowledge of all the hall facilities leading to more usage bookings. We even have almost all the Councillor's photos on the site.

All our Councillors should be rightly proud of their enthusiastic involvement in these improvements through their real action.

We have started small with a quantity of bulbs to be planted in the village in September and it would be nice if bulb planting could be an annual event as we have a beautiful village with lovely walks, views, great community events, the carnival, wells week. charity events, open gardens, Christmas events and a school, pre-school and hostleries to be proud of, but most of all people who give their time to make Barlow a better place to live in.

Thank you to everyone who give their time and do so much.

Thank you to this Council for making this year a year of real change and a pleasure to serve.

John Rushby.

## **Barlow Parish Council**

Barlow Parish Council has eight elected councillors who act together as a corporate body and make decisions. The Chairman of the Council is elected annually at the Annual Council Meeting in May. Councillors are unpaid and commit their time to improving Barlow Parish and maintaining it as an attractive and sustainable place in which to live, visit and to do business. Elections were last held in May 2019 and are scheduled to be held in May 2023.

The Parish has a population of 920 (2011 census).

Barlow Parish Council is the first tier of local government, closest to the community. It has an important role to play in promoting the Parish and representing its interests.

North East Derbyshire District Council is the second tier and is responsible for services including planning, car parks, housing and street cleaning.

Finally, Derbyshire County Council is responsible for highways (relating to both roads and pavements), education, health and social services, public rights of way and libraries.

## **Council Vision and Objectives**

The Parish Council aims to improve the quality of life for the residents of Barlow Parish by ensuring that the Parish is a desirable, thriving and sustainable place in which to live. It does this in a number of ways:-

- It provides a democratic and representational voice for the community.
- Where services are provided directly, it is aimed to manage them to a good quality standard, in an efficient, effective and responsive way, at an affordable cost.
- Where services are provided by others, the Parish Council endeavours to ensure that they are dealt with effectively and in accordance with the wishes of the community.
- It works with its residents, local authorities and other service providers, businesses and community organisations with the aim of strengthening partnerships, promoting communication, achieving a safe, healthy, prosperous and sustainable community.

## **Parish Clerk**

The clerk receives queries relating to any of the three tiers of local government and takes any action required.

## **Management systems**

The Parish Council operates under Standing Orders and Financial Regulations which are reviewed regularly and confirmed annually.

### **Freedom of Information**

The council has adopted the requirements detailed in the Freedom of Information Act whereby the public can request sight of any council documentation possibly with a fee payable (with the exception of confidential items). Most of these documents are readily available on the council's website.

### **GDPR Data Policy**

The council also has GDPR Data Policy posted on the website.

### **Council Meetings**

Members of the public are welcome to attend Council meetings which are usually held on the first Monday of each month (apart from August) at 7.30pm when time is set aside for the public to raise any matters of concern or to make their views known on any items on the agenda.

### **Looking After Barlow**

Barlow Parish Council works in partnership with North East Derbyshire District Council and Derbyshire County Council. Barlow is maintained to a very high standard as can be evidenced by the recreation ground, park, garden and village hall. Every effort continues to be made to combat the problems of litter, fly-tipping and graffiti.

As well as contributing to the environment, the Council plays an important role in the monitoring and consideration of all planning applications within Barlow Parish.

### **Communicating with the Public:**

In addition to the Parish Council's notice boards situated around the parish, the Council has its own website to keep Barlow residents in touch with Council news and events. There is also a Monthly Parish Magazine delivered to each household who wishes to purchase one to keep people informed and it has a handy reference guide of contact information for the Parish Council.

### **Liaising with the Police:**

The Police are invited to the Parish Council meetings and are given the opportunity to report on crime figures and to raise any relevant matter.

### **Providing Community Facilities**

All Council meetings are held in Barlow Village Hall. In the past year the Village Hall has been used as a venue for private bookings and by the regular groups and organisations listed below:

Barlow Pre School	Barlow C of E Primary School
Keep Fit Classes	Pilates Classes
Womens Institute	Young Farmers
Karate Lessons	Barlow Carnival

### **Financial Budgets and forecasts**

	<u>2017/2018</u>		<u>2018/2019</u>	
	Income	Expenditure	Income	Expenditure
<b><u>General Administration</u></b>	£28,335.93	£9,716.32	£25,611.79	£14,519.99
<b><u>Section 137/ Other Grants</u></b>	£898.00	£550.00	£745.65	£90.00
<b><u>Parish Maintenance</u></b>		£6,228.03		£5,200.58
<b><u>Community Hall</u></b>	£10,141.16	£9,314.20	£10,150.08	£18,072.51
<b><u>TOTALS</u></b>	<b><u>£39,375.09</u></b>	<b><u>£25,808.55</u></b>	<b><u>£36,507.52</u></b>	<b><u>£37,883.08</u></b>